Gustavus Adolphus College Residential Life

Faculty/Administrator in Residence for the First-Year Experience

The Faculty/Administrator in Residence for the First-Year Experience is designed for a full-time Gustavus faculty administrator who wishes to be more involved in student life outside of the classroom. The Faculty/Administrator in Residence is considered a quarter-time position in addition to full-time employment with the college. The Gustavus Faculty/Administrator in Residence program bridges the academic and residential experiences to provide seamless living-learning environments in the residence halls. The Faculty/Administrator in Residence program seeks to create a shared experience and supportive environment for students that will foster academic and intellectual learning, personal development, general well-being and a sense of belonging and connectedness.

The Faculty/Administrator in Residence at Gustavus will have the opportunity to engage with students in formal and informal interactions in the residence halls. Faculty/Administrator in Residence will support the Residential Learning Plan (https://gustavus.edu/reslife/RLP.php) and will work with Residential Life professional staff to create opportunities for intellectual and social development within the framework of the Learning Plan.

The transition from high school to Gustavus can be challenging. The experience that Gustavus first-year students have in the residence halls is crucial to the satisfaction, retention and ultimately the completion of the Gustavus degree. By focusing on both the social and academic development of students – and finding logical connections for both facets to interact – the Faculty/Administrator in Residence for the First-Year Experience will create, implement and support a year-long program to engage Gustavus first-year students in their residence hall communities and expose them to resources and opportunities at an institutional level, as well as within the St. Peter community.

**BENEFITS:** The Faculty/Administrator in Residence will have an opportunity to interact with students in meaningful ways outside the classroom; develop a deeper understanding of the student experience at Gustavus; further support and promote the academic goals of the institution; and create and/or enhance connections with campus resources.

**RESPONSIBILITIES/COMMITMENTS:**
- Work closely with supervising Area Coordinator to develop an engagement plan with the first-year areas on campus.
- Develop a plan to put “theory to practice” regarding first-year experience initiatives and programs. This includes identifying resources on the first-year experience and working with the Area Coordinator to develop and implement the appropriate Residential Learning Plan learning goals in accordance with current research and literature.
- Meet bi-weekly with supervising Area Coordinator.
- Create and implement regularly-scheduled social events/activities to engage residents (2-4 per month).
- Create and implement regularly-scheduled educational events/discussions/activities to engage residents (1-2 per month).
- Develop a schedule for “dinner & discussion” opportunities with students.
- Collaborate with departments/offices on campus to provide educational opportunities and promote campus resources.
- Attend Collegiate Fellow staff meetings on a bi-monthly basis.
- Work closely with central staff to implement and assess the Residential Learning Plan.
- Faculty/Administrator in Residence must reside in the assigned on-campus apartment during the academic year (three out of four weekends, four out of five business days).
- Attend and participate in Faculty/Administrator in Residence training and Collegiate Fellow fall training and spring training
- Participate in on-going Faculty/Administrator in Residence planning/in-service sessions throughout the year.
- Be available for and attend programs in the evening and on weekends.
• Confront and report College policy violations as necessary and appropriate.
• Role model healthy & appropriate behavior to residents.
• Other duties as assigned.

**COMPENSATION:** Remuneration for The Faculty/Administrator in Residence for the First-Year Experience will include:
• A three-bedroom apartment in Sohre Hall.
• A $2300 meal plan for on-campus dining.
• Cash stipend in the amount of $1200.
• Reserved parking space adjacent to your residence hall.
• Local telephone.
• Mediacom basic expanded cable.

**QUALIFICATIONS:** Any faculty or administrator at the college may apply for a Faculty/Administrator in Residence position. Applicant must have written approval from department chair or direct supervisor.

**TO APPLY:** Candidates should complete a Faculty/Administrator in Residence application and submit to Charlie Potts (cpotts@gustavus.edu) by Wednesday, February 15, 2012. Applications will be reviewed and interviews will be offered to a limited number of candidates at the end of February. Those selected will receive notification prior to March 15, 2012. Applications are available at https://gustavus.edu/reslife/FAIR.php

**FOR MORE INFORMATION:** Please contact Charlie Potts in the Residential Life office at 507-933-7529 or cpotts@gustavus.edu