Welcome Gusties!

While the campus is quieter without students, we certainly miss the hustle and bustle students bring to the campus. Also, with construction, renovations, and various camps the campus remains an exciting place.

We are excited about your arrival on campus in the fall and anxious to welcome you either for the first time or back to campus. This newsletter provides you with some information about your home on campus. It has helpful suggestions and information regarding the opening of the residence halls, some policy information, and other important information. While some policy information is provided here, it is your responsibility to read, know and understand the information in the Housing Contract and Handbook and the Gustie Guide.

Residential Life would like to introduce you to new staff members for the fall. Erin Berreth, formerly the Head Resident of Gibbs and North Halls, has accepted the Assistant Director of Residential Life for Housing Administration position. A search is underway to find a new Area Coordinator for the Complex and ILS Houses. New Head Residents are: Heather Dale, Director of Student Health Services, Sohre Hall; Andy Hagen, Assistant Swim Coach, Uhler Hall; Kyle Momsen, faculty member in the Health and Exercise Science Department, College View.

Students move onto campus with lots of cardboard boxes and plastic bins. Areas are located on campus for recycling this cardboard. Please take boxes to the posted locations. Non-recyclable items (i.e. Styrofoam packing, etc.) should be placed in the dumpsters near each building. Plastic bins should be sent home with parents.

Please be certain to review the information in this document. We look forward to your arrival.

Roommate Hints and Suggestions

*Call or write your roommate(s). You will start to get to know each other and can make some decisions as to who will bring what. After all, you don’t really need two stereos or two TVs.

*Prepare to give and take in your roommate relationship. For many students, this is the first time they will have shared a bedroom with someone. Negotiating bed time, study area, etc., can be challenging if there isn’t a sense that you are in this together. Be flexible!

*Don’t try to cut wall-to-wall carpeting for your room before your arrival in the fall. Room measurements can vary from room to room. If you do bring carpet from home, make certain that it is NOT rubber or foam backed. (More information later in this newsletter and in the Residence Hall Contract and Handbook.)

*It is sometimes better to arrive with less. Vacations come quickly and you can always bring your favorite chair back with you after a trip home.

*Part of getting to know your new roommate is decorating the room together. Make it a team effort.

*Mutually agreed upon expectations of life within your room are key to a successful roommate relationship.

*Members of the Residential Life Staff, are ready to help you. If you have problems, questions, or just want to visit, feel free to stop by the Campus Center Residential Life Office. Otherwise, watch for us at hall meetings, programs and campus events.
**New Student Information**

Upon your arrival on campus on Aug. 29 (new students ONLY) or September 1 (transfer students ONLY), some important information will be awaiting you at the Information Desk of the Jackson Campus Center. The following information must be picked up on your move-in day. Review the following list. Items will be placed together in a packet for you.

- **First Term Seminar (FTS) Faculty Advisor:** Information about your First Term Seminar course and Faculty Advisor.

- ** Orientation Schedule and Group Assignment:** Your Orientation schedule, group assignment, and meeting locations.

- **Telecommunications Information:** Receive the code that allows you to make long distance phone calls from your room.

- **Student Employment:** Receive your student employment assignment at this time.

- **Three Crowns/Student ID:** If you had your ID picture taken when you registered for classes, your Three Crowns ID card will be in your orientation packet. If you do not receive an ID card in your packet, please come to the Three Crowns ID card office (room 223, Jackson Campus Center) to have your picture taken. This office will be open on Friday, Aug.29, from 8:00 AM - 2:00 PM Please note: you must show your ID card for all meals beginning with dinner on Friday, August 29.

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**Things to Remember About Residence Hall Living**

You will be living in a community of learners. Students are coming from around Minnesota, the US, and the world to experience the truly unique environment at Gustavus. Together you will learn about yourself and each other. These other people will come to have an impact on your life and, hopefully, become your friends. Through community building activities and floor meetings, persons in your local community will have the opportunity to shape the living environment to make meeting and learning from one another more frequent and intentional. As in all communities, there are standards and expectations to which all members must adhere for the safety and comfort of its members as well as for the community to function.


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**Residence Hall Information**

- **Checking in:** When you arrive, staff and students will be ready to welcome and assist you. You should carefully check the Room Condition Report form (RCR) to see that it accurately reflects the condition of your room. This information is used at the end of the year to determine whether you are financially responsible for any damages. Take time to assess your room, then, return the completed RCR to your CF.

- **Keys:** Upon check-in, you will be issued two keys – one for your room, one for the building access door. Hang onto these as there is a lost key charge of $75 for a room key and $25 for a lost building key.

- **Decorating:** Personalizing your room is encouraged, expected, and accomplished as roommates as long as it does not create hazards, violate fire codes, or cause structural damage. Lofts, plants, lamps, etc. may not be suspended from the ceiling or curtain rods due to structural limitations. Tacks, nails, etc. cause damage to walls and furnishings and, therefore, only removable tape/adhesive may be used to attach posters and articles to the walls. Do NOT use duct or packaging tape. 3M has removable tape that works very well. Please check with your CF if you have questions about room decorations.

- **Painting Rooms:** You may not paint your room; however, if you feel that your room is in need of paint, please contact the Residential Life Office.

- **Cleaning:** It is your responsibility to keep your room clean. Vacuum cleaners and brooms are available from the staff in your hall. Trash and items to be recycled should be carried to central collection points in the hall.

- **Furniture:** Your room is furnished with beds, desks, dressers, bureaus/wardrobes, desk chairs, wastebasket, and recycling bin. With the exception of your bed and mattress, all college owned furniture assigned to your room must stay inside your room. DO NOT MOVE FURNITURE OUTSIDE OF YOUR ROOM OR LOAN IT TO SOMEONE ELSE. If you wish to store your bed and/or mattress, please speak with your CF. If you have a problem with any of the furniture, please see a Residential Life staff member.

- **Lounge Furniture:** The furniture in the public lounges is for use by all the residents and should remain in the original location. Removing furniture from its designated area is not permitted.

- **Stereos:** You are permitted to bring your own stereo system; however, the rights of your roommate and other residents in the hall must be respected. Headphones are highly recommended. Also, speakers may not be placed in windows/be played so loud as to be heard outside.
### Residence Hall Information continued

**Hallways:** No personal belongings may be left in the hallway where they might create an obstruction and/or fire hazard. Also, for safety reasons, game playing of any kind (frisbee, golf, hockey, etc.) in the hallways is **NOT PERMITTED.**

**Laundry Facilities:** Washers and dryers are available in each hall and use is free for the residents of that hall. Ironing boards are also supplied; however, you must supply your own iron.

**Vacation Housing:** All residents halls close during the Thanksgiving, Christmas, and Spring Breaks. Students who are unable to leave for these periods due to distance will be housed in the Southwest Hostel space. Check with the Residential Life Office for more information.

**Telephones:** Your room has its own phone. You will be able to receive incoming calls and make both local and long-distance calls. Each student receives a confidential Personal Authorization Code from the Telecommunications Office for long-distance calling and is billed directly for use. Room occupants are responsible for all use of the phone in their assigned room. A voice mailbox is provided for each student. Students are expected to set up and check their voice mailbox regularly.

**Electrical Appliances:** Lamps, computers, microwave ovens, pop-up toasters and coffee pots are permitted within your room: however, some appliances are prohibited. Sun lamps, Halogen lamps without protective cage, electric blankets, portable heaters, cooking appliances (e.g. hot plates, toaster ovens), and air conditioners are not permitted in the halls. If in doubt about a particular appliance, inquire before bringing it.

**Tobacco Policy:** All public facilities at Gustavus, including residence hall corridors and rooms, are designated “tobacco-free” as provided by Minnesota’s Clean Air Act. All housing is smoke-free. Students who smoke must agree to smoke outside the residence hall.

**Pets:** Animals are not permitted in the residence halls for health reasons, either to stay or to visit. The only exception to this policy is fish kept in aquariums not to exceed a 15-gallon capacity.

**Cable Television:** Students contract directly with MediaCom for all cable service. Use of a satellite dish is not permitted in any campus housing, including ILS houses and residence halls. A cable representative will be in the Jackson Campus Center during orientation week for those students interested in cable TV. A television with cable access is located in the TV lounge of each residence hall.

**Refrigerators:** You may bring your own refrigerator, however, it must be no larger that six (6) cubic feet. Refrigerators also may be rented. See the enclosed Collegiate Services flyer.

**Bed Linens:** The College has several different sizes of beds and mattresses. As a result, we recommend that extra long bed sheets be purchased. Linens may be purchased at the Book Mark in the Jackson Campus Center.

**Visitation:** Please see the complete Guest and Visitation Policy.

**Candles/Flammable Materials/Incense:** Generally, possessing or utilizing anything with a wick or flame or consuming flammable material (including but not limited to candles, incense, oil lamps, potpourri simmer pots, and gas or Sterno cans) are NOT allowed in residence hall rooms or College-owned apartments or houses.

**Room Responsibility:** It is the responsibility of residence hall occupants to ensure that all policies of the college are understood and followed by themselves and their guests. Failure to ensure compliance with policies of the college may result in disciplinary charges against the room occupant(s) as well as the policy violators.

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**CONTINUING THIS FALL IPTV (INTERNET PROTOCOL TELEVISION):**

IPTV is available in all student rooms through your computer. IPTV will provide nearly 20 channels of television to all student rooms. This service works through your computer or TV. If you would like to use a television, you will need to purchase a converter. Information about the converter can be obtained through the GTS office in Olin Hall.
Thoughts on Facebook, My Space, and other “virtual communities”

Facebook, My Space, et. al., like much of the Internet, are great innovations. They offer you an opportunity to interact with a surprising number and diversity of people from across the US and the world. They can be a wonderful tools. Tools are only as effective as the people who use them, and this technology is subject to hazards of context, circumstance, and interpretation. Please consider the following as you utilize Facebook, My Space or similar sites.

Unintended consequences: There are many examples of unintended audiences viewing virtual community information and acting on it. An example: a non-Gustavus student who posted questionable pictures of herself and others, only to have a school district to whom she had applied for a teaching position, look at the site and withdraw its offer of employment. She removed the information from the site before continuing her job search.

Freedom and responsibility: Gustavus strongly believes and cherishes the right of individuals to express themselves freely. As you have heard, however, freedom comes with responsibility. These sites are excellent examples of this truism. Individuals are responsible for any consequences of their postings - given that we live in a world with rules, judicial discipline, employers with their own interests, as well as other people who will make judgments about what they see on these types of sites.

Now, here is the responsibility part: no one is going to limit people who are authorized to use the Internet or view Facebook-type sites from seeing what you post on-line. Facebook-type sites are open, now, to anyone that chooses to sign up. Therefore, you should have no expectation of privacy on these sites.

Thus far, we have spoken in terms of you, the individual. It is also important to think about the pictures and postings you make concerning other people.

Please think not only about what identity you create for yourself online but also how you represent others. At the very least be sure to take their feelings into account. Do not post any pictures with other people in them without checking them first. You would not want to find yourself as a defendant in a tort case that alleged that you had invaded someone’s privacy.

Remember, behind every device, new computer program or piece of technology, there is a law, a social norm, or a business practice that warrants thoughtful and careful consideration.

Residential Life Staff Members

The Residential Life staff welcomes you to Gustavus. In order for you to become more acquainted with full-time Residential Life personnel, an explanation of the positions and personnel of the Residential Life Office follows.

Charlie Strey, Assistant Dean of Students/Director of Residential Life. The Assistant Dean/Director is responsible for the overall administrative and programmatic operation as well as supervision of the Residential Life Office. As an Assistant Dean he, also, coordinates personnel, community, and relationship development endeavors. Charlie is entering his 12th year at Gustavus and has worked in Residential Life at various colleges for 29 years.

Sue Myhra, Administrative Assistant. Sue assists the Director in coordinating administrative processes for all of campus. Sue Myhra has been with the Residence Life Office for over 25 years. She is the office manager as well as coordinating processes dealing with keys and budget tracking.

Assistant Directors of Residential Life/Area Coordinators: The Assistant Directors coordinate personal, community, and relationship development endeavors as well as administrative and programming efforts in a central office area of responsibility.

Troy Seppelt is responsible for Pittman, Sohre, Carlson International Center, and Rundstrom Halls. He has completed 7 years at Gustavus.

Erin Berreth is responsible for Arbor View and College View Apartments as well as Uhler and Southwest Halls and coordinates efforts of the Wellness and Social Justice Intentional Learning and Service areas. She has completed 4 years at Gustavus.

Area Coordinators in Residential Life/Head Residents: Area Coordinators in Residential Life coordinate personal, community, and relationship development endeavors as well as administrative and programming efforts in an assigned area. They serve as head residents in one of the halls in their area as well as coordinate an administrative process for the central office.

Jody Goldie is responsible for Norelius and Prairie View Halls. Jody is beginning her second year at Gustavus.

The Area Coordinator for Complex and ILS Houses is yet to be hired for the 2008-09 academic year.

Head Residents: Head Residents are charged with meeting, greeting and getting acquainted with students; bringing faculty and staff colleagues into the residence hall for programs or conversations, and working with Collegiate Fellow staff to provide activities for residents.

Arbor View, Terena Wilkens
College View, Kyle Momsen
Carlson International Center, Thia Cooper
Norelius Hall, Jody Goldie
North/Gibbs Halls, TBD
Pittman Hall, Barb Taylor
Prairie View, Kevin Birr
Rundstrom Hall, Katy Stenger
Sohre Hall, Heather Dale
Sorensen Hall, Mary Booker
Southwest Hall, Megan Ruble
Uhler Hall, Andy Hagen
Safety Information

The faculty and staff of Gustavus are committed to making your time here an educationally and developmentally rewarding experience. An essential part of this experience is creating and maintaining a safe environment. Your understanding of safety and assistance in creating this environment is essential to your well-being as well as the welfare of all Gustavus community members.

Gustavus’ new emergency notification employs a number of avenues to help keep you safe—but only if you sign up online at https://secure2.gac.edu/gribly.

The state-of-the-art system, implemented in 2007, will notify students of important safety information through e-mail, the campus telephone system (land line phones), student mobile/cell phones, and text messaging if—and only if—such contact information is provided by you AND only is there an emergency on campus.

Student can opt into the system through the “Gribly” website which also serves as the college directory for students, faculty, and staff. To provide your contact information and update it when your information changes, simply enter your Gustavus e-mail address and password to logon. Although the information is being collected through the online Gribly directory form, the emergency information remains confidential and will only be used in an emergency. It is not and will not be viewable or searchable, nor will it be given to any third party.

Residence Hall Dos and Don’ts

- Do always lock your door and windows, especially when sleeping, alone in the room or away from the room (even if you are “just running down the hall”).
- Don’t let strangers into your room.
- If someone you do not know well is in your room, keep the door wide open.
- Do keep your blinds pulled at night. Keep your blinds closed at all times if you have a basement or first floor room.
- Don’t leave valuables in plain sight.
- Don’t leave large amounts of cash in your room, even if it’s hidden.
- Do report suspicious persons immediately to Safety and Security at x8888.
- Do report defective locks on windows or doors immediately. Either call Safety and Security or your CF.
- Don’t put your name or address on your key ring or with your keys.
- Do contact your Collegiate Fellow or Safety and Security if you lose your keys with identification, immediately at x8888.
- Do contact your Collegiate Fellow or Safety and Security if you see a suspicious person in your residence hall, DO notify your Collegiate Fellow or call Safety and Security at extension 8888.
- If you receive an obscene or harassing phone call, DO immediately notify Safety and Security at x8888.

Parking and Bicycle Information

CARS/TRUCKS: Students who wish to park a vehicle on campus must obtain a parking permit from the Safety & Security Office. Parking permit registration for returning students is available online beginning July 15. Registration for first year students will be available online beginning July 29. Online registration will not be available after August 18.

The online registration process requires the student’s e-mail username, six-digit Gustavus ID number and a valid license plate. The cost of the permit is $140 and will be charged to the student’s account. Students will find the online registration at https://gustavus.edu/security/permits to complete the registration process. Registration is also available at the Safety and Security office located in Norelius Hall.

For complete information, detailed instructions, and parking and traffic rules, please visit the Safety and Security webpage at https://gustavus.edu/security

BICYCLES: This year, also, bicycles on campus must be registered. There is no charge for the registration. Please go to the Safety/Security Office in the basement of Norelius Hall. All bicycles must be stored either within a student room OR in a bike rack. Those bicycles attached to trees, lamp posts, etc., will be removed.

Questions? Contact Deb Swanberg, Safety and Security, 507-933-8809 or dswanberg@gac.edu.
Gustavus Conserves: If Not Us, Who?

The production and consumption of energy from conventional sources impacts and damages our world in many ways. We can reduce those impacts by using less energy.

Examples of the manner in which Energy Conservation mitigates:

**Global Warming:**
Fossil fuel burning produces greenhouse gases, carbon dioxide and nitrogen oxides (25% increase in atmospheric CO2 in the past 150 years).

Leads to atmospheric warming and global climate change - heat waves, droughts, stronger and more frequent hurricanes, rising sea levels and coastal inundation, damaged ecosystems, species extinction, changes in agricultural productivity, migration of tropic diseases northward, etc.

**Air Pollution:**
Carbon monoxide, nitrogen oxides, sulfur oxides, hydrocarbons, ozone (smog)

These pollutants can cause bronchitis and pneumonia, irritate the lungs, and cause childhood asthma.

Ozone can cause permanent lung damage and reduce crop yields.

Sulfur dioxide and nitrogen oxides contribute to acid rain, which causes the death of lakes the world over, including the Adirondacks, even remote parts of Alaska.

Nitrogen oxides cause the brown haze seen over many cities.

**Water Pollution:**

- Oil spills
- Coal mining - acids run off into waterways.
- Thermal water pollution - cooling water from thermal power plants kills aquatic life when returned to rivers.

**Foreign Dependence:**

Alliances with undemocratic governments in oil exporting countries and resultant human rights violations.

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**Energy Conservation**

**COMPUTING**

- Screen savers do not save energy but giving your computer a nap does. Please enable power management features so your monitor and hard drive will go into a "sleep mode" when not in use.
- Keep all computer equipment off unless in use – especially at night and on weekends.
- Turn off your monitor when you go leave your room.
- Enable power management features or turn off laser printers when not printing.
- When purchasing computer equipment buy equipment certified by the EPA’s “Energy Star” program and be sure to enable power management features when setting it up.

**LIGHTING**

- Turn off unused or unneeded lights.
- Use natural lighting instead of electric lighting whenever possible.
- Try task lighting and reduce overhead lighting.
- If you have a desk lamp, make sure it uses a fluorescent bulb.
- Don’t use table lamps unless illumination from the lamps is actually needed.
- Do not use halogen floor lamps in any campus building. These lamps are very energy wasteful and may pose a safety risk.

**HEATING AND COOLING**

- Dress appropriate to the season and keep thermostats set to achieve 68 - 70 degrees in the winter and 74 - 76 degrees for air-conditioned spaces in the summer.
- During the heating season, open blinds, drapes and curtains to let sun in. If no sun, close them to keep the heat in, especially at night.
- Keep windows and doors closed in heated and air conditioned areas.
- Use hot water sparingly.
- Close vestibule doors when propped open.
- Turn off all energy consuming equipment when not in use, e.g., copiers, refrigerators, environmental rooms, fume hoods, etc.

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**St. Peter Wastewater Treatment Information**

The St. Peter wastewater treatment plant currently spends upwards of $70,000 dollars annually on chemicals to remove phosphorus and other unwanted chemicals from the cities’ wastewater. They are currently looking to reduce the amount of phosphorus entering the wastewater as a way to reduce chemical costs and pass utility savings on to area residents. Reducing phosphorus emissions from Gustavus would not only reduce student room and board costs but would also help keep our waterways cleaner, healthier and more available for public use.

The wastewater treatment plant asks that you please:

- Use phosphate free cleaners, de-scalers and detergents.
- Avoid putting fats, oils greases and large food scraps down the drain.
- Minimize the amount of food wastes you put down the drain.
- Dispose of used and old chemicals as solid waste; not down the drain.
- Do not dump anything into a storm drain.
- Call Physical Plant if you have a plugged drain; drain cleaners can be very hazardous to our workers.

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AlcoholEdu for College:  
A New Program for First Year Students ONLY

This summer Gustavus is piloting a program for first-years students. As part of our comprehensive alcohol prevention program, Gustavus is asking each member of the first-year class to complete AlcoholEdu for College—an online non-opinionated alcohol prevention program. Use on over 500 campuses nationally, the course uses science-based research to educate students about alcohol and its effects. Whether you drink or not, AlcoholEdu for College will empower you to make well-informed decisions about alcohol and help you better cope with the drinking behavior of your peers. This course has two sections, both of which must be completed to fulfill this requirement.

Part 1 of this course takes approximately 3 hours. We recommend that you take it in multiple sittings. Part 1 ends after Survey 2 and the Exam. You must earn a grade of 80% or higher in order to complete Part 1. You may access the course beginning August 1, 2008 with a deadline for completion of August 15.

To begin AlcoholEdu for College:
2. Under “New User” enter Login ID you received in your assignment letter:
3. Click “Sign Up”
4. On the registration page you will have the opportunity to create your AlcoholEdu for College account using your email address and a password of your choice.
5. You may log in and out of the course at the end of each section. Section ends are marked with a “Next” button. DO NOT log out until you click the “Next” button or you will have to repeat the section you have just gone through.
6. When you return, log in as a Returning User and enter the same email address and password you created when you first logged into the course.

The AlcoholEdu Online Technical Support center is available 24 hours a day/7 days a week. Click on the “Technical Help” button located in the upper right hand corner of every AlcoholEdu for College screen. You do not need to be logged into the course to access the Technical Support center.

Don’t Forget to Attend the
Back to School Bash

Join fellow Gusties - Students, Faculty, Staff, and Administrators in celebrating the beginning of a new academic year focused on the Global Insight topic of “China” with food, fun, and entertainment. The BASH is Monday, September 1 beginning at 5:00 PM in the Lund Forum.

Meals for Off-campus students and students living in on-campus houses or apartments who do not have meal plans are provided by Residential Life.

The Market Place will be closed during the Back to School Bash.
The Book Mark will remain open until 6:00 PM.

See you on September 1 after 5PM in Lund Forum.
FIRST YEAR STUDENT MOVE-IN
SPECIAL TRAFFIC INSTRUCTIONS

The following traffic pattern is used to facilitate first-year students moving into the residence halls.

All cars arrive through the College Avenue gates. Pittman and Sohre residents will turn left. (Limited access is available for Pittman move-in only from Jefferson Ave through the Pittman parking lot.) Norelius residents will turn right. These sections of Campus Circle are one way only with parking permitted ONLY on the east side of the street.

Persons arriving through the Jefferson Avenue and Grace Street entrances will be sent to the College Ave. entrance.

To facilitate the move-in process, please unload belongings from your car onto the boulevard and move your car directly to a parking lot. Be sure to have someone stay with your belongings. There are football players, Gustie greeters, and Peer Assistants available to help move belongings up to your room. Please see the map below for other parking areas.

UPPER CLASS STUDENT MOVE-IN
SPECIAL TRAFFIC INSTRUCTIONS

The following traffic pattern is used to facilitate students moving into the residence halls on Sept. 1.

Student moving into Uhler, the complex, and Sohre halls should arrive through the College Avenue gates. These sections of Campus Circle are one way only with parking permitted ONLY on the east side of the street.

Student residing in Southwest, Prairie View, College View, or Carlson International Center should arrive either through the Jefferson Avenue or Grace Street entrances. Traffic on the west side of campus will be two way.

To facilitate the move-in process, please unload belongings from your car onto the boulevard and move your car directly to a parking lot. Be sure to have someone stay with your belongings. There are football players available between 8:30 and noon to help move belongings up to your room.