

Parties to this contract are Gustavus Adolphus College and the student listed above. When submitted, this document becomes a legal and binding agreement and governs the conditions under which the College agrees to provide a space in a campus residential unit for the student who is party to this agreement.

**Effective Period of the Contract:** This contract is binding for the full academic year (fall/January Term/spring) unless the student is involved in a full-time College-sponsored internship for credit, study abroad, student teaching program, or withdraws/transfers. It will become effective when submitted, when payment or other acceptable arrangements are made for all deposits and fees due as of that time, or when the student is placed in a space in one of the college's residential facilities. The contract will be in effect until 24 hours after the student's last final examination during the spring semester or 6:00 PM the last day of final examinations (whichever comes first). Those involved in commencement, either as a graduating senior or other approved commencement participant, may stay until 6:00 PM the day of commencement.

**Interim:** The student who is enrolled for both fall and spring semester will automatically retain their campus space during January, regardless of whether they plan to be away from campus for the month.

**College Break Times:** The college reserves the right to restrict access to residence hall spaces during designated break times. This includes Thanksgiving break, Winter break, and Spring break each year. Temporary housing will be provided to students who need housing or who are required to stay on campus for college-sponsored activities. All break housing will be arranged through the department of Residential Life.

**Termination of Contract:** All students will be expected to fulfill the contract unless it is terminated per stipulations in the contract and in the rules and regulations adopted pursuant to the contract. The contract may be terminated under the following conditions:

1. If a student cancels enrollment at Gustavus in writing prior to the first day of classes and prior to moving into a residence hall;
2. If a student violates the terms of this contract, college regulations, or local, state, or federal laws, under which circumstances the college reserves the right to cancel contract with no refund of room payment;
3. If the residency requirement is waived by the Director of Residential Life for extenuating circumstances (e.g. extreme financial hardship; significant medical accommodation; etc). All considerations for waiving the residency requirement will be determined at the discretion of the Director of Residential Life in consultation with appropriate administrators (e.g. Financial Aid; Vice President of Student Life; etc).
4. If a resident student applies for and is granted off-campus permission through the housing selection process in the spring of each academic year.

**Exceptions to Living on Campus:** Gustavus is a residential institution, requiring all students to live on campus throughout their time as enrolled students. The college reserves the right to limit off-campus housing approvals. Students who are seeking exemption to the college's residency requirement must follow Residential Life procedures to complete all appropriate paperwork. Exemptions are granted for the following reasons: The student: 1) turns 23 years of age or older on or before the first day of class for fall semester of the academic year in which they seek permission; 2) is living with parent or legal guardian in the St. Peter area (within a 15-mile radius of Gustavus); 3) is part-time (2.0 or fewer credits) for the entire academic year; 4) is married; 5) is living with and responsible for a child; 6) is a veteran of military service (providing appropriate DD214 paperwork documenting discharge); or 7) owns a home (student name is sole name on mortgage) or immediate family member owns a home (parent/legal guardian or sibling's name is sole name on mortgage) within 15-mile radius of Gustavus. Houses owned by investment groups or corporations (group or company name is on mortgage) of which a student or family member is a part of will not be considered for automatic permission. The student who is eligible to reside off-campus according to the aforementioned reasons and requests an exemption to college policy prior to the beginning of the contract period must request to do so through the Residential Life office. Requests for policy exemptions based on the above criteria are not guaranteed and will be considered according to the following timetable: Exemption for entire academic year (fall semester + interim + spring semester) – request consideration by July 1 prior to the fall semester; Interim and/or spring semester exemption – request consideration prior to December 1.

**Rules and Regulations:** The Director of Residential Life will promulgate rules and regulations concerning conduct in the residence halls for safety and convenience of all residents and to clarify procedures for administration of the residence halls.

Because the college anticipates full occupancy each semester, a resident student contracts for space in the residence halls but not for a specific room or roommate assignment. The college reserves the right to:

1. Assign roommates unilaterally;
2. Reassign students who are without roommates;
3. Use a room or space within a room/suite/apartment when it is unoccupied;
4. Assign single rooms;
5. Reassign to different rooms or residence halls in the event such reassignments are determined necessary.

By signing this contract, the student agrees to comply with all such rules and regulations. It is further understood and agreed that a copy of the Gustavus Adolphus College housing contract has been made available online to all parties to this contract. The student's submission of this contract indicates that they have read, understood, and agreed to comply with all the provisions included in this contract.