

Gustavus Adolphus College Housing Agreement

Parties to this Contract are Gustavus Adolphus College and the student listed above. When submitted, this document becomes a legal and binding contract and governs the conditions under which the College agrees to provide a space in a campus residential unit for the student who is party to this agreement.

As a residential college, Gustavus Adolphus requires that all full-time (i.e., enrolled in the equivalent of three or more full semester courses) students live in college housing unless:

- 1) The student is 23 years of age or older on or before the first day of class for fall semester;
- 2) The student is living with parent or guardian in the St. Peter area (within 15 miles from campus);
- 3) The student is a part-time student (fewer than 3.0 credits);
- 4) The student is married;
- 5) The student is living with and responsible for a child;
- 6) The student is a veteran of active military service (having been deployed and providing DD214 paperwork.
- 7) Home ownership (student name is sole name on mortgage), immediate family member owns a home (parent/legal guardian or sibling's name is sole name on mortgage) in St. Peter or 15-mile radius of Gustavus. Houses owned by investment groups or corporations (group or company name is on mortgage) of which a student or family member is a part of will not be considered for automatic permission.

Effective Period of the Contract: This contract is binding for the full academic year unless the student is involved in a College-sponsored internship, study abroad, student teaching program, or withdraws/transfers. It will become effective when submitted, when payment or other acceptable arrangements have been made for all deposits and fees due as of that time, and when the student is placed in a space in one of the College's residential facilities.

The residence halls officially open to receive new students at 9 a.m. on the first day of New Student Orientation preceding fall semester. Students may not occupy or leave personal belongings in any student room or hall before the time the halls officially open unless they are

participating in a college-scheduled program or have prior approval from the Residential Life office AND pay an additional fee for each day preceding the opening.

Residence halls officially close during designated vacation periods. These include Thanksgiving, Winter and Spring Break. Limited space may be arranged for students required to stay for college-scheduled programs and for others who are unable to leave due to distance.

Interim: The Student who is enrolled for both Fall and Spring semester will automatically retain his/her campus space during January, regardless of whether s/he plans to be away from campus for the month. However, the student may not occupy campus housing during the month unless enrolled for an approved Interim course or is granted a specific exemption by the Director of Residential Life or her/his designee.

The contract will be in effect until 24 hours after the student's final examination during the spring semester or 6:00 PM the last day of final examinations (whichever comes first). Those involved in Commencement either as a graduating senior or other approved Commencement participant may stay until 6:00 PM the day of Commencement.

Termination of Contract: Any student with a signed contract will be expected to fulfill the contract unless it is terminated as provided in the Housing Contract. The contract may be terminated under the following conditions:

1. If a student cancels enrollment at Gustavus in writing prior to the first day of classes and prior to moving into a residence hall;
2. If a student violates the terms of this contract; College regulations; or local, state, or federal laws, under which circumstances the College reserves the right to cancel the contract with no refund of room payment;
3. If the residency requirement is waived by the Director of Residential Life for extenuating circumstances (e.g., medical accommodation; extreme financial hardship; etc). All considerations for waiving the residency requirement will be determined at the discretion of the Director of Residential Life in consultation with appropriate administrators (e.g. Health Service; Financial Aid; Vice President for Student Life; etc).
4. If a resident student applies for and is granted off-campus permission through the housing selection process in the spring of each academic year.

Exceptions to Living on Campus: The College reserves the right to limit off-campus housing approvals. Students who are seeking an exemption to the College's residency requirement must meet with Residential Life Office personnel in order to complete all appropriate paperwork. Exemptions are granted for the following reasons: The Student who is eligible to reside off-campus according to the Occupancy Guidelines of the Housing Contract and desires to terminate his/her contract prior to the beginning of the contract period must request to do so through the Residential Life Office. Requests to terminate a contract based on the above criteria are not guaranteed.

Rules and Regulations: The Director of Residential Life may promulgate rules and regulations concerning conduct in the residence halls for the safety and convenience of the residents as a whole and to clarify procedures for administration of the residence halls.

Because the college anticipates full occupancy each semester, a resident student contracts for a space in the residence halls but not for a specific room or roommate assignment. The College reserves the right to:

1. Assign roommates unilaterally;
2. Reassign students who are without roommates;
3. Use a room or space within a room/suite/apartment when it is unoccupied;
4. Assign single rooms; and
5. Reassign to different rooms or residence halls in the even such reassignments are determined necessary.

By signing this contract, the student agrees to comply with all such rules and regulations. It is further understood and agreed that a copy of the Gustavus Adolphus College Housing Agreement has been made available online to all parties to this contract, and that the Housing Agreement is hereby incorporated in and made part of this contract as though fully set forth herein. Compliance with this agreement requires compliance with all provisions of the Housing Agreement. The student's submission of this contract indicates that s/he has read, understood, and agreed to comply with all the provisions included in this contract.