



Air Conditioner Policy

For those requesting consideration for an individual A/C unit.

A window unit may be provided for those with severe/life threatening allergies, asthma, or other medical conditions that would require an air conditioner.

Requirements and Process

A **Request for Special Housing Accommodation** form must be submitted by the student, and a **Documentation for Housing Accommodation Request** must be submitted by a health care provider (not related to the student) indicating a need for air conditioning. These forms are available [on the Residential Life website](#). Approvals are determined on a case by case basis and are dependent upon the documentation received relative to the severity of illness and the availability of rooms that are centrally air conditioned or have the capability of supporting a window AC unit. There is no guarantee that your application will be approved, or you will be housed in an area equipped with central air.

The documentation must include the diagnosis, treatment plan (including prescription medication), and any additional information that would support the need for this intervention. In addition, language regarding air conditioning as a reasonable accommodation is required as we act in compliance with ADA guidelines. Physician notes such as "Please provide an air conditioner for my patient due to allergies" will **not** be accepted as documenting the need. Priority will be given to those students who have provided documented evidence of life threatening illnesses and disease, exacerbation of chronic respiratory diseases including asthma, chronic medical conditions, and those receiving allergy injections on a regular basis. Documentation needs to be **updated each year** to maintain eligibility.

There is a **\$75 fee** charged to a student's account for installation of the unit by Physical Plant staff. This also covers de-installation in the winter (if requested) or at the end of the academic year.