

# GUSTAVUS ADOLPHUS COLLEGE

## WITHDRAWAL FORM

Print Name \_\_\_\_\_ ID Number: \_\_\_\_\_ Class Year: 20 \_\_\_\_\_

Campus Housing (Hall/Room if applicable) \_\_\_\_\_

Academic Advisor \_\_\_\_\_

Non-Gustavus Email: \_\_\_\_\_

I AM REQUESTING TO WITHDRAW FROM GUSTAVUS ADOLPHUS COLLEGE FOR THE FOLLOWING REASON(S):

- ☐ Approved Medical Leave (documentation required via Dean of Students office)  
☐ Approved Family Emergency Leave (documentation required via Dean of Students office)  
☐ Other, please explain:

I INTEND TO WITHDRAW FROM GUSTAVUS:

- ☐ **Immediately** - Forms submitted after last day to withdraw for the term will be processed after student is graded. Student can submit an [Academic Petition](#) requesting late withdrawal(s)  
☐ **At the end of the current term/before start of next term**

I understand that withdrawal from the College terminates my student status at Gustavus Adolphus College. Should I wish to re-enroll, not having been a full-time student elsewhere, I will contact the Academic Support Center to discuss the appropriate process for [readmission](#). If I wish to re-enroll and I have been a full-time student elsewhere, I will contact the Gustavus Admission Office to discuss the appropriate process for [transfer admission](#).

I further understand that with the exception of medical leaves approved in advance by the Dean of Students, withdrawing during an academic term typically results in academic warning or probation for completion of fewer than the required three courses per semester.

When I return after withdrawing from the College, priority for college housing and course registration will follow that of currently enrolled students.

Refund policies from the current [Academic Bulletin](#) apply. I give permission to the Gustavus Financial Aid and Student Accounts staff to talk with my custodial parent listed below regarding the financial implications of my withdrawal.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Phone Number \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Custodial Parent \_\_\_\_\_

**This application will be complete and regarded as official after staff in the following offices have signed and it has been returned to the Registrar's Office.**

Office

Exit Interview

Dean of Students \_\_\_\_\_

Residential Life \_\_\_\_\_

Financial Aid \_\_\_\_\_

Student Accounts \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**WHEN THE ABOVE SIGNATURES HAVE BEEN OBTAINED, SUBMIT THIS FORM TO THE REGISTRAR'S OFFICE.**

\_\_\_\_\_  
Registrar's Signature

\_\_\_\_\_  
Date

## WITHDRAWAL QUESTIONNAIRE

Date \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
GAC ID#

Class year: 20\_\_\_\_

1. What are your plans for the future? \_\_\_\_\_
2. Do you intend to re-enroll at Gustavus in the future? \_\_\_\_\_
3. Listed below are a number of reasons students sometimes decide to leave college. Please select all that apply to your personal situation and provide additional information where applicable.

- ☐ Academic difficulty
- ☐ Academic program not offered (what program? \_\_\_\_\_)
- ☐ Academics not challenging (what major? \_\_\_\_\_)
- ☐ Better academic program elsewhere (what program? where? \_\_\_\_\_)
- ☐ Dissatisfied with a specific program (which program? \_\_\_\_\_)

Other (select all that apply):

- |                                                               |                                                                |
|---------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Campus conduct standards too strict  | <input type="checkbox"/> Personal reasons                      |
| <input type="checkbox"/> Campus conduct standards too liberal | <input type="checkbox"/> Religious atmosphere too conservative |
| <input type="checkbox"/> College too large                    | <input type="checkbox"/> Religious atmosphere too liberal      |
| <input type="checkbox"/> College too small                    | <input type="checkbox"/> Residence hall facilities             |
| <input type="checkbox"/> Family situation                     | <input type="checkbox"/> Residence hall social climate         |
| <input type="checkbox"/> Financial challenges                 | <input type="checkbox"/> Roommate conflict(s)                  |
| <input type="checkbox"/> Homesickness                         | <input type="checkbox"/> Social climate too conservative       |
| <input type="checkbox"/> Illness                              | <input type="checkbox"/> Social climate too liberal            |
| <input type="checkbox"/> Lack of diversity                    | <input type="checkbox"/> St. Peter too small                   |
| <input type="checkbox"/> Lack of motivation                   | <input type="checkbox"/> Too close to home                     |
| <input type="checkbox"/> Not the "right fit"                  | <input type="checkbox"/> Too far from home                     |

Other \_\_\_\_\_

4. What did you find to be most positive/helpful at Gustavus?

Signature \_\_\_\_\_