GUSTAVUS ADOLPHUS COLLEGE INDEPENDENT STUDY PROPOSAL ON CAMPUS SITE

Complete this form, obtain signatures from the instructor, department chair, and Associate Provost. The Provost's Office will deliver to the Registrar's Office for registration if approved.

Student Guidelines for an Independent Study:

- Student has adequate background in subject area (s).
- Student has the initiative and ability to pursue a study independently.
- Student will conduct study in tutorial relationship to faculty member, meeting at regular intervals to discuss progress.
- Student may register for no more than one course of independent study per semester.
- The independent study will be completed within the term indicated in registration.
- The independent study must be letter graded (e.g., ABCDF).

Faculty Guidelines for an Independent Study:

- Faculty will assist the student to develop a high-quality independent study.
- Faculty will meet at regularly scheduled intervals with the student in order to discuss, review and monitor progress.
- Faculty will limit the number of student participants so that adequate guidance can be given to each.
- The instructor's entire department has approved the proposed independent study.
- The independent study must be letter graded (e.g., ABCDF).

ID #Last Name (please print)First	MI Date
Major:Class:First	t-Year Sophomore Junior Senior
Registration Term:FALLSPRING Ye	ar
Dept Course level:291391 Credit Amount	::
Independent Study Title:	
Transcript Title: I	aracters maximum)
Approval Signature:	
Instructor	Instructor Name (please print)
Approval Signature:	
Department Chair/Program Director	Dept. Chair/Director Name (please print)
Approval Signature:	
Associate Provost	Associate Provost Name (please print)

DETAILS OF PROPOSAL

<u>Goals and Objectives</u>: Clearly explain the nature of the project and what you intend to learn from it.

<u>Feasibility</u>: Discuss the feasibility of this project, i.e., can this be completed with the resources available and in the stated time frame of the term?

<u>Basic Background</u>: List any courses you have taken which relate to this study and indicate the grade you received in each.

Dept & Crse No.	Course Title	Grade

List any experiences, readings, or research you have already done which would support this study:

Explain how these courses and experiences provide the foundation for your study.

Procedures:

• What steps will you follow in conducting this study?

• How will you structure your time to accomplish these steps? (e.g., approximately how much time will be spent reading, writing, in lab, consulting, etc.) If off-campus, specify where these activities will take place.

• How frequently, in what way(s), and for what purpose(s) will you confer with your instructor during the study. Be as specific as possible.

Date/Time

Method

Purpose

<u>Materials and Resources:</u> What materials, resources, and equipment will you use in order to complete the study? List books and articles which you are likely to read.

<u>Assessment:</u> What end products and other means of evaluation will you have at the conclusion of this study? (e.g., lab reports, research papers, annotated bibliographies, journals, tests, quizzes, evaluations from outside the college community, self-evaluation reports). The final grade for the study will be on a letter grade scale (e.g., ABCDF).

Product

Due Date Portion of Final Grade