Globalizing the Curriculum Grant

**Office of the Provost**

**Application Cover Page**

**Deadline: 15 February 2014**

Please complete this checklist and attach it as the cover page of your grant application. For more information please contact Assistant to the Provost, Shanon Nowell (snowell@gustavus.edu or x7541).

**Faculty Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Department: |  |
| Email: |  | Rank: |  |

New or Significantly Revised Course (dept. abbreviation, number, and title):

Frequency and enrollment of new/revised course offering:

First semester when new/revised course will be offered:

Strategic Plan goal and benchmark addressed in proposed course:

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**Checklist**

□ Completed Application Cover Page

□ Application Narrative Proposal

□ Letter of support from Department Chair/Program Director

□ Budget Proposal Form

If successful, my proposal can be used as an example to assist future faculty applications. I understand that this decision will not in any way influence the evaluation of my application.

* Yes
* No

Globalizing the Curriculum Grant Budget Proposal

**Name(s):**

|  |  |  |
| --- | --- | --- |
| Equipment \* | Estimated Cost | Amount Requested |
|  |  |  |
|  |  |  |
|  |  |  |

**Total: $\_\_**

|  |  |  |
| --- | --- | --- |
| Materials/Supplies | Estimated Cost | Amount Requested |
|  |  |  |
|  |  |  |
|  |  |  |

**Total: $\_\_**

|  |  |  |
| --- | --- | --- |
| Travel Costs \*\* | Estimated Cost | Amount Requested |
|  |  |  |
|  |  |  |
|  |  |  |

**Total: $\_\_**

|  |  |  |
| --- | --- | --- |
| Lodging | Estimated Cost | Amount Requested |
|  |  |  |
|  |  |  |
|  |  |  |

**Total: $\_\_**

**Total Expenses:** $\_\_

**Amount Requested:** $\_\_

\* Please note that computer hardware may not be purchased with these funds.

\*\* All reimbursements for mileage are capped at a maximum of $350.