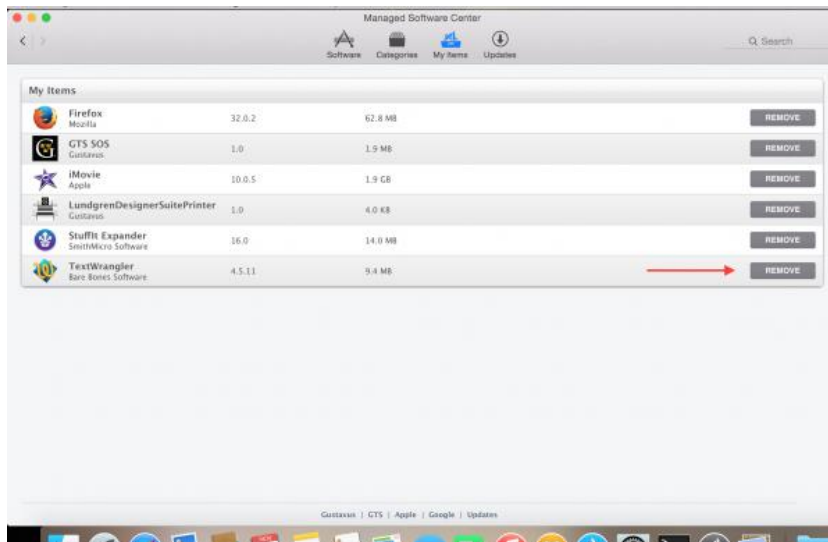


Printer Installation MAC Instructions

Remove Old Printers

1. Open Managed Software Center located in the Applications folder, or search for it in spotlight
2. Managed Software Center's 'My Items' tab gives a list of software and printers installed by Managed Software Center. If you'd like to remove software or printers installed by Managed Software Center simply click the Remove button across from the software or printer you'd like to remove.

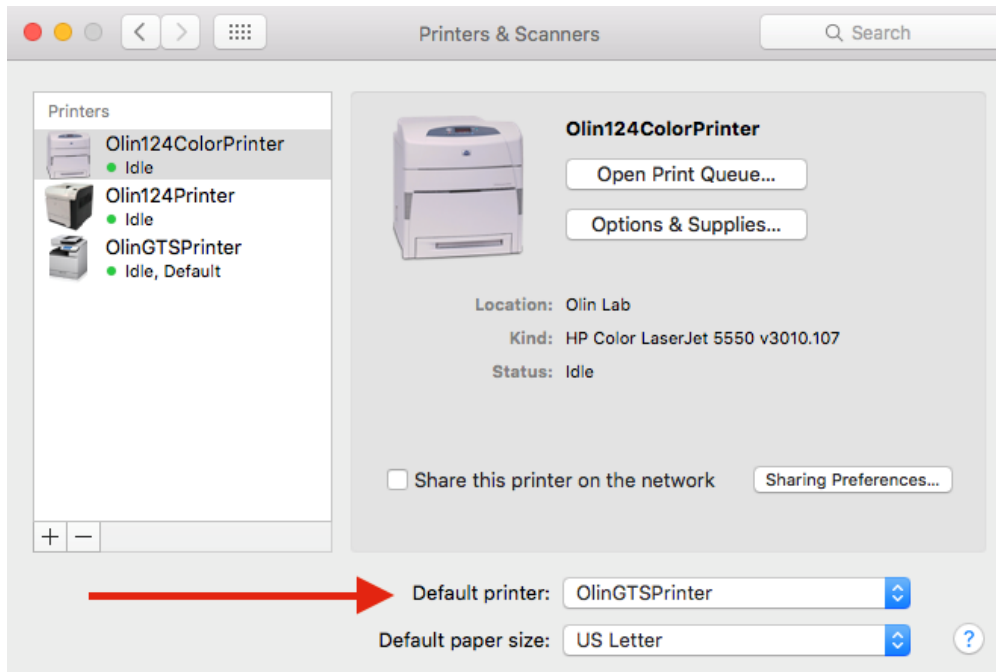


Install Your Printers

1. Open Managed Software Center located in the Applications folder, or search for and open it in spotlight
2. In the search box in Managed Software Center, enter the name or part of the name of the printer you'd like to install (The printer name will be labeled on the printer)
3. Click install for each printer you'd like to install
4. For more information on how to use Managed Software Center see this wiki article: https://gustavus.edu/gts/Managed_Software_Center

Set Your Default Printer

1. Click on the Apple Menu (a small black Apple in the upper left corner of your desktop)
2. Click System Preferences
3. Click the Printers and Scanners Menu.
4. Choose the Default Printer in the drop down menu.



Marco Support Contact Information:

Marco Printer Support, Service and Supplies - 800-592-8548 (The Marco helpline can assist you with your printer installation.) Marco representatives will be on campus on September 1, 2, 6 and 7. To schedule on site printer installation or training, please contact Loren at 6086.