

Folke Bernadotte Memorial Library
Gustavus Adolphus College
St. Peter, Minnesota

Gifts to the Library Collections (Library *Collection Development Policy*, 2023 revision)

We are grateful for the consideration shown by donors. However, because of limitations on staffing, shelving space, and the need to maintain collections that directly support the curricular needs of the college, donations can only be accepted with **prior approval** and under certain conditions:

1. The donor is usually a member of the Gustavus College community, e.g., retiring faculty.
2. The items to be donated are appropriate in subject matter to the disciplines taught on campus, are recent publications or of distinct historical value, e.g., special collections.
3. The donated items are handled at the discretion of the library faculty and staff who will determine appropriateness of subject, condition of individual items, and disposal of individual items, including selling, giving to other libraries, or recycling.
4. The donor predetermines the value of any item, i.e., the library cannot appraise the value of material donated.
5. Material donated will not be returned to the donor.

Name of Donor(s) _____

Address of Donor(s) _____

Telephone number of donor _____

Signature of donor _____

Scope of Gift (e.g., 25 hardbound books on Italian art, 15 paperbacks)

Received by _____ Date _____