



COLLEGE ARCHIVES

Folke Bernadotte Memorial Library
Gustavus Adolphus College
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Gustavus Adolphus College Archives

St. Peter, Minnesota

Collection of Various Faculty Committees, 1971-Ongoing.

GACA Collection 264

Collection of Various Faculty Committees, 1971-Ongoing. GACA Collection 264. 2 Hollinger boxes.

ABSTRACT:

The Collection of Various Faculty Committees contains mostly meeting minutes from various committees starting in 1971. When additional documentation becomes available it will be included in this collection. Materials are organized alphabetically by committee. When possible, a description of the functions of the committee is provided.

SCOPE AND CONTENT:

This collection is divided into sections for each committee and arranged alphabetically. Each section contains committee meeting minutes and some contain additional documentation.

Academic Affairs Coordinating Council (AACC), 2001-10

Functions:

1. To oversee and coordinate academic program initiatives.
2. To collect and distribute information regarding innovative practices at other institutions, and to initiate proposals appropriate to the College's academic renewal.
3. To conduct appropriate continuing self-study of academic policies and programs.
4. To recommend such policies and programs to the faculty, as it deems possible.**

Academic Computer Committee, 1973

Academic Technology Committee (ATC), 2010-Ongoing

Functions:

1. To recommend, review and evaluate implementation of policy in support of GTS' mission as it relates to academic technology.
2. To assist GTS in the planning and implementation of academic technology initiatives.
3. To support, in cooperation with other stakeholders, clear and regular communication between the faculty, the Provost's Office, the Library and GTS on issues related to academic technology, including an annual report delivered to Faculty Senate.
4. To recommend and evaluate implementation of academic technology budgeting priorities funded through the College's budget allocations to GTS.
5. To advise the Budget Committee on long- and short-term funding issues related to academic technology.
6. To contribute to GTS advisory committee decision making on broad technology issues.** (*Formerly the Instructional Infrastructure Advisory Committee*)

Class Scheduling Committee, 1986-87

Committee for the Assessment of Student Learning (CASL), 2014-Ongoing

Functions:

1. To serve as the primary body with the faculty governance structure tasked with leadership and oversight of assessment of student learning. The committee shall report to the faculty on all matters pertaining to the assessment of student learning in the College. The committee should work collaboratively with the College Assessment

- Director(s), Director of the Kendall Center, Office of the Provost, and Office of Institutional Research in the formulation and development of all proposals dealing with assessment of student learning.
2. To collaborate with the College Assessment Director(s) in prioritizing and supporting institutional goals for the assessment of student learning, including the operation of ongoing systems of assessment of student learning and the review of departmental and program mission statements, objectives, plans, and reports as they relate to the assessment of student learning.
 3. To maintain a clearinghouse of resources related to the assessment of student learning, including departmental practices and data.
 4. To collaborate with the Kendall Center and College Assessment Director(s) to provide faculty development opportunities related to the assessment of student learning.
 5. To advise the Director of General Education on assessment of student learning in the following areas: First Term Seminar, Liberal Arts Perspective, Three Crowns Curriculum, Writing Across the Curriculum, and Interim Experience.***
(Formerly the Program Assessment and Development Committee)
(This committee was dissolved by faculty vote, May 2017)

COSIP (College Science Improvement Program) Committee, 1971-72

Department Chairs and Program Directors Committee (DCPDC), 1988-89 and 2002-Ongoing

Diversity, Equity and Inclusion Committee, 2014-Ongoing

Functions:

1. To work to encourage diversity, equity, and inclusion at every level of college life.
2. To participate in developing and executing policies and plans for integrating a culture of inclusion into the basic functions of the College.
3. To gather and disseminate diversity-related information, innovative strategies, and appropriate policies to departmental faculty and staff, administrative offices, and other faculty committees.
4. To encourage and support hiring decisions and retention goals that promote geographic representation domestically and internationally, discipline-specific diversity, and representation from underrepresented groups.
5. To work in collaboration with other campus units to periodically assess the College's progress on achieving its goals for diversity and retention.
6. To review and make recommendations as appropriate on employee policies in order to enhance the campus climate for inclusion, so that its aspiration to be "a community of persons from diverse backgrounds who respect and affirm the dignity of all people" is realized.***

Faculty Committee on Student Life (FCSL), 2006-Ongoing

Functions:

1. Originate, review, and recommend policy concerning those aspects of student life that relate to the educational process.

2. Review and make recommendations on the effect of co-curricular and extracurricular programs (e.g., athletics, music, publications) on the educational programs and progress of students.
3. Serve in an advisory capacity to the Dean of Students on aspects of student life and college student life policy.
4. Serve as liaison to the faculty regarding student life policy and issues. Faculty Handbook (Yellow Pages) 23
5. Designate faculty members to serve on the campus Judicial Board.** (*Formerly the Student Life Committee*)
(This committee was dissolved by faculty vote, May 2017)

Faculty Workload Committee, 1986-90 and undated

General Education Working Group, 1996-97

Global Engagement Committee (GEC), 2014-Ongoing

Functions:

1. To participate in developing and executing policies and plans for integrating a culture of global engagement into the curriculum and life of the College.
2. To work with administrative offices and other faculty committees to implement global literacies and skills into the College curriculum.
3. To advise and make recommendations as appropriate regarding the work of the Center for International and Cultural Education (CICE).
4. To collaborate with CICE, the College Assessment Director, and other campus units in articulating, assessing, and promoting student learning outcomes for off-campus study.
5. To maintain the GEC Policy Manual to guide off-campus teaching curriculum, policies, and procedures.
6. To consider and approve proposals for new and repeat for-credit, off-campus January term courses, and semester off-campus programs. Particular attention will be paid to their conformance to the GEC Policy Manual. When proposed for a semester program, such courses will be submitted to the Course Approval Subcommittee.
7. To work in collaboration with other campus units to encourage and support hiring decisions and retention goals that promote geographic representation domestically and internationally, discipline-specific diversity, and representation from underrepresented groups. Faculty Handbook (Yellow Pages) 14
8. To work in collaboration with other campus units to periodically assess the College's progress on achieving its curricular and institutional goals for global engagement.*** (*Formerly the International and Domestic Programs Committee*)

Instructional Infrastructure Advisory Committee (IIAC), 2000-02

Functions:

1. To review and facilitate the coordination of policies and procedures concerning the departments of Information Technology, Administrative Computing, Media Services, Telecommunications and the Library.
2. To promote dialog and consultation between the faculty and the departments of Information Technology, Administrative Computing, Media Services, Telecommunications and the Library.
3. To review and recommend policies and create strategic plans related to institutional, curricular, departmental, student and faculty usage of information technology, both at present and in the future.
4. To review and recommend to the Dean and the Director of Information Technology requests for computer hardware by faculty and academic departments.****

Intercollegiate Athletics Committee, 1971-74

Functions:

1. Liaison between Faculty and organizations governing intercollegiate athletics.
2. Review and recommendation of intercollegiate athletic policy and its execution.
3. Clear scheduling and Public Events Committee.*

International and Domestic Programs Committee (IDPC), 2005-14

Functions:

1. To work with administrative offices and other faculty committees to support the College's mission of fostering an international perspective within the Gustavus community.
2. To review and make recommendations as appropriate regarding off-campus study issues such as geographic representation, disciplinary and interdisciplinary representation, budgeting, liability and transportation.
3. To review and recommend policies for the IDPC Program Manual for Gustavus Adolphus College.
4. To consider proposals for off-campus domestic and international programs and courses. Particular attention will be paid to their conformance to the IDPC Program Manual. Upon approval of the IDPC, such courses, when proposed for January Interim Experience, will be submitted directly to the Curriculum Committee. When proposed for the semester, such courses will be submitted to the Course Approval Subcommittee. To consider and approve repeat off-campus January Term course proposals.
5. To review and make recommendations in support of the mission of the Center for International and Cultural Education including: evaluation and assessment of existing off-campus study courses and programs offered both by Gustavus and other institutions; study of the feasibility and initiation of new off-campus study courses and programs of the College; promotion of off-campus study among students and faculty; advising and assistance regarding recruitments, admission and support of international students; recruitment of visiting international scholars in cooperation with academic departments and programs.

6. To consider and recommend field directors for Gustavus term programs such as the Term in Germany and Term in India.
7. To hear appeals of decisions made by the Center for International and Cultural Education.** (*Changed to Global Engagement Committee.*)

International and Experiential Education Committee, 2005-07

Functions:

1. To discuss and recommend experiential education course offerings, policies, and program development, following consultations with other faculty committees where appropriate.
2. To review and make recommendations in support of the mission of the Office of International Education including: evaluation of existing study-abroad programs offered by other institutions; feasibility and initiation of new international programs of the College; promotion of international education among students and faculty; advising and assistance regarding recruitment, admission and support of international students; establishment of procedures for selection of exchange professors and make recommendations to the administration.
3. To hear appeals of decisions made by the Office of International Education.
4. To promote and support experiential education within the College Community.
5. To review and make recommendations as appropriate regarding experiential education issues such as liability and transportation.****

Personnel Committee, 1971-74

Functions:

1. Advise the administration regarding promotions and tenure, departmental requests for additional staff, and faculty requests for leaves of absence.
2. Provide appeal procedures for grievances relating to tenure and/or promotion.
3. Provide procedures for other kinds of grievances and to assure the academic freedom of non-tenure faculty members.*

Program Assessment and Development Committee (PADC), 2006-14

Functions:

1. To assist departments and programs with the development and implementation of assessment plans and strategies.
2. To assist and advise departments and programs on issues related to department or program reviews.** (*Changed to the Committee for the Assessment of Student Learning*)

Student Life Committee, 1973

The function of this committee is origination, review and recommendation of policy concerning student life to faculty, administration and/or Student Senate.* (*Changed to the Faculty Committee on Student Life*)

Timetable Committee, 1989-96

Women's Studies Curriculum Committee, 2000-01

*Taken from the Faculty Handbook, 1973-74.

**Taken from the Faculty Handbook, 2013-14.

***Taken from the Faculty Handbook, 2014-15.

****Taken from collection.

RESTRICTIONS:

There are no restrictions on use of this collection for research purposes. The researcher assumes full responsibility for observing all copyright, property, and libel laws as they apply.

Researchers must use collection in accordance with the policies of the College Archives, the Folke Bernadotte Memorial Library, and Gustavus Adolphus College.

COLLECTION CITATION:

Collection of Various Faculty Committees, 1971-Ongoing. GACA Collection 264. Gustavus Adolphus College Archives, St. Peter, Minnesota.

PROCESSED BY:

Adrianna Darden processed this collection and developed the finding aid during January 2011.

RELATED COLLECTIONS IN THE ARCHIVES:

Faculty Meetings. Minutes and Agenda Packets, 1877-Ongoing. GACA Collection 12.
(Packets usually include reports from the various committees.)

Faculty Senate. Minutes and Related Documents, 1961-Ongoing. GACA Collection 11.

Campus Committees at Gustavus Adolphus College, 1980-Ongoing. GACA Collection 376.

SUBJECT HEADINGS:

Gustavus Adolphus College. Academic Affairs Coordinating Council.

Gustavus Adolphus College. Academic Computer Committee.

Gustavus Adolphus College. Academic Technology Committee.

Gustavus Adolphus College. Class Scheduling Committee.

Gustavus Adolphus College. Committee for the Assessment of Student Learning.

Gustavus Adolphus College. College Science Improvement Program (COSIP) Committee.

Gustavus Adolphus College. Department Chairs and Program Directors Committee.

Gustavus Adolphus College. Diversity, Equity and Inclusion Committee.

Gustavus Adolphus College. Faculty Committee on Student Life.

Gustavus Adolphus College. Faculty Workload Committee.

Gustavus Adolphus College. Global Engagement Committee.

Gustavus Adolphus College. Instructional Infrastructure Advisory Committee.

Gustavus Adolphus College. International and Domestic Programs Committee.

Gustavus Adolphus College. International and Experiential Education Committee.

Gustavus Adolphus College. Intercollegiate Athletics Committee.

Gustavus Adolphus College. Personnel Committee.

Gustavus Adolphus College. Program Assessment and Development Committee.
Gustavus Adolphus College. Student Life Committee.
Gustavus Adolphus College. Timetable Committee.
Gustavus Adolphus College. Women's Studies Curriculum Committee.
Gustavus Adolphus College--Faculty.
Universities and colleges--Minnesota--Faculty.

GACA Collection 264	Box	Folder
Academic Affairs Coordinating Council, 2001-10		
2001-03, 2007-08, and 2009-10	2	6
Academic Computer Committee, 1973		
1973	1	1
Academic Technology Committee, 2010-Ongoing		
2010-20	1	2
Class Scheduling Committee, 1986-87		
1986-87	1	3
Committee for the Assessment of Student Learning, 2014-2017		
2014-17	2	9
COSIP Committee, 1971-72		
1971-72	1	4
Department Chairs and Program Directors Committee, 1988-89 and 2002-Ongoing		
1988-89	2	8
2002-12	1	5
2013-17	2	7
2017-20	2	13
Diversity, Equity and Inclusion Committee, 2014-Ongoing		
2014-20	2	10
Faculty Committee on Student Life, 2006-2017		
2006-17	1	6
Faculty Workload Committee, 1986-90 and undated		
Minutes and Related Correspondence, 1989-90	1	7
Survey #1, 1989	1	8
Survey #2, 1990	1	9
Workload Study Notes and Data, 1986-89 and undated	1	10
General Education Working Group, 1996-97		
1996-97	1	16
Global Engagement Committee, 2014-Ongoing		
2014-20	2	12
Instructional Infrastructure Advisory Committee (IIAC), 2000-02		
2000-02	2	14
Intercollegiate Athletics Committee, 1971-74		
1971 and 1974	1	11
International and Domestic Programs Committee, 2005-14		
2005-12	1	12
2012-14	2	11
International and Experiential Education Committee, 2005-07		
2005-07	2	15
Personnel Committee, 1971-74		
1971-74	1	13
Program Assessment and Development Committee, 2006-14		

2006-14	1	14
Student Life Committee, 1973		
1973	1	15
Timetable Committee, 1989-96		
Faculty Workload Surveys, 1989-90	2	1
Minutes and Related Correspondence, Spring 1990	2	2
Minutes and Related Correspondence, 1990-91	2	3
Proposals, 1990-91	2	4
Minutes and Proposals, 1996	2	5
Women's Studies Curriculum Committee, 2000-01		
2000-01	2	16