



## [COLLEGE ARCHIVES](#)

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Folke Bernadotte Memorial Library  
Gustavus Adolphus College  
800 West College Avenue, Saint Peter, MN 56082-1498

### **Gustavus Adolphus College Archives**

**St. Peter, Minnesota**

**Collection of Various Faculty Committees, 1971-Ongoing.**

**GACA Collection 264**

**Collection of Various Faculty Committees, 1971-Ongoing. GACA Collection 264. 1 ½ Hollinger boxes.**

**ABSTRACT:**

The Collection of Various Faculty Committees contains mostly meeting minutes from various committees starting in 1971. When additional documentation becomes available it will be included in this collection. Materials are organized alphabetically by committee. When possible, a description of the functions of the committee is provided.

**SCOPE AND CONTENT:**

This collection is divided into sections for each committee and arranged alphabetically. Each section contains committee meeting minutes and some contain additional documentation.

**Academic Affairs Coordinating Council (AACC), 2001-10**

Functions:

1. To oversee and coordinate academic program initiatives.
2. To collect and distribute information regarding innovative practices at other institutions, and to initiate proposals appropriate to the College's academic renewal.
3. To conduct appropriate continuing self-study of academic policies and programs.
4. To recommend such policies and programs to the faculty, as it deems possible.\*\*

**Academic Computer Committee, 1973**

**Academic Technology Committee (ATC), 2010-12**

Functions:

1. To recommend, review and evaluate implementation of policy in support of GTS' mission as it relates to academic technology.
2. To assist GTS in the planning and implementation of academic technology initiatives.
3. To support, in cooperation with other stakeholders, clear and regular communication between the faculty, the Provost's Office, the Library and GTS on issues related to academic technology, including an annual report delivered to Faculty Senate.
4. To recommend and evaluate implementation of academic technology budgeting priorities funded through the College's budget allocations to GTS.
5. To advise the Budget Committee on long- and short-term funding issues related to academic technology.
6. To contribute to GTS advisory committee decision making on broad technology issues.\*\*

**Class Scheduling Committee, 1986-87**

**COSIP (College Science Improvement Program) Committee, 1971-72**

**Department Chairs and Program Directors Committee (DCPDC), 2002-14**

**Faculty Committee on Student Life, 2006-12**

Functions:

1. Originate, review, and recommend policy concerning those aspects of student life that relate to the educational process.
2. Review and make recommendations on the effect of co-curricular and extracurricular programs (e.g., athletics, music, publications) on the educational programs and progress of students.
3. Serve in an advisory capacity to the Dean of Students on aspects of student life and college student life policy.
4. Serve as liaison to the faculty regarding student life policy and issues. Faculty Handbook (Yellow Pages) 23
5. Designate faculty members to serve on the campus Judicial Board.\*\*  
(Previously called the Student Life Committee)

### **Faculty Workload Committee, 1986-90 and undated**

### **General Education Working Group, 1996-97**

### **International and Domestic Programs Committee (IDPC), 2005-12**

#### **Functions:**

1. To work with administrative offices and other faculty committees to support the College's mission of fostering an international perspective within the Gustavus community.
2. To review and make recommendations as appropriate regarding off-campus study issues such as geographic representation, disciplinary and interdisciplinary representation, budgeting, liability and transportation.
3. To review and recommend policies for the IDPC Program Manual for Gustavus Adolphus College.
4. To consider proposals for off-campus domestic and international programs and courses. Particular attention will be paid to their conformance to the IDPC Program Manual. Upon approval of the IDPC, such courses, when proposed for January Interim Experience, will be submitted directly to the Curriculum Committee. When proposed for the semester, such courses will be submitted to the Course Approval Subcommittee. To consider and approve repeat off-campus January Term course proposals.
5. To review and make recommendations in support of the mission of the Center for International and Cultural Education including: evaluation and assessment of existing off-campus study courses and programs offered both by Gustavus and other institutions; study of the feasibility and initiation of new off-campus study courses and programs of the College; promotion of off-campus study among students and faculty; advising and assistance regarding recruitments, admission and support of international students; recruitment of visiting international scholars in cooperation with academic departments and programs.
6. To consider and recommend field directors for Gustavus term programs such as the Term in Germany and Term in India.
7. To hear appeals of decisions made by the Center for International and Cultural Education. \*\*

### **Intercollegiate Athletics Committee, 1971-74**

Functions:

1. Liaison between Faculty and organizations governing intercollegiate athletics.
2. Review and recommendation of intercollegiate athletic policy and its execution.
3. Clear scheduling and Public Events Committee. \*

### **Personnel Committee, 1971-74**

Functions:

1. Advise the administration regarding promotions and tenure, departmental requests for additional staff, and faculty requests for leaves of absence.
2. Provide appeal procedures for grievances relating to tenure and/or promotion.
3. Provide procedures for other kinds of grievances and to assure the academic freedom of non-tenure faculty members. \*

### **Program Assessment and Development Committee (PADC), 2006-12**

Functions:

1. To assist departments and programs with the development and implementation of assessment plans and strategies.
2. To assist and advise departments and programs on issues related to department or program reviews. \*\*

### **Public Events Committee, 1971-74**

Functions:

1. Direction of special events on an all-college and public nature:
  - a. Commencement
  - b. Artist Series
  - c. Lecture Series
  - d. Worship Services
  - e. Convocation
2. Review and recommendations of policies and practices with regard to public events, including those planned by departments. \*

**Student Life Committee, 1973** The function of this committee is origination, review and recommendation of policy concerning student life to faculty, administration and/or Student Senate. \* (*Would later change to the Faculty Committee on Student Life*)

### **Timetable Committee, 1989-96**

\*Taken from the Faculty Handbook, 1973-74.

\*\* Taken from the Faculty Handbook, 2013-14.

### **RESTRICTIONS:**

There are no restrictions on use of this collection for research purposes. The researcher assumes full responsibility for observing all copyright, property, and libel laws as they apply.

Researchers must use collection in accordance with the policies of the College Archives, the Folke Bernadotte Memorial Library, and Gustavus Adolphus College.

**COLLECTION CITATION:**

Collection of Various Faculty Committees, 1971-Ongoing. GACA Collection 264. Gustavus Adolphus College Archives, St. Peter, Minnesota.

**PROCESSED BY:**

Adrianna Darden processed this collection and developed the finding aid during January 2011.

**RELATED COLLECTIONS IN THE ARCHIVES:**

Faculty Meetings. Minutes and Agenda Packets, 1877-Ongoing. GACA Collection 12.  
(Packets usually include reports from the various committees.)

Faculty Senate. Minutes and Related Documents, 1961-Ongoing. GACA Collection 11.

Campus Committees at Gustavus Adolphus College, 1980-Ongoing. GACA Collection 376.

**SUBJECT HEADINGS:**

Gustavus Adolphus College. Academic Affairs Coordinating Council.  
Gustavus Adolphus College. Academic Computer Committee.  
Gustavus Adolphus College. Academic Technology Committee.  
Gustavus Adolphus College. Class Scheduling Committee.  
Gustavus Adolphus College. College Science Improvement Program (COSIP) Committee.  
Gustavus Adolphus College. Department Chairs and Program Directors Committee.  
Gustavus Adolphus College. Faculty Committee on Student Life.  
Gustavus Adolphus College. Faculty Workload Committee.  
Gustavus Adolphus College. International and Domestic Programs Committee.  
Gustavus Adolphus College. Intercollegiate Athletics Committee.  
Gustavus Adolphus College. Personnel Committee.  
Gustavus Adolphus College. Program Assessment and Development Committee.  
Gustavus Adolphus College. Public Events Committee.  
Gustavus Adolphus College. Student Life Committee.  
Gustavus Adolphus College. Timetable Committee.  
Gustavus Adolphus College--Faculty.  
Universities and colleges--Minnesota--Faculty.

<b>GACA Collection 264</b>	<b>Box</b>	<b>Folder</b>
<b>Academic Affairs Coordinating Council, 2001-10</b>		
2001-03, 2007-08, and 2009-10	2	6
<b>Academic Computer Committee, 1973</b>		
1973	1	1
<b>Academic Technology Committee, 2010-12</b>		
2010-12	1	2
<b>Class Scheduling Committee, 1986-87</b>		
1986-87	1	3
<b>COSIP Committee, 1971-72</b>		
1971-72	1	4
<b>Department Chairs and Program Directors Committee, 2002-14</b>		
2002-12	1	5
2013-14	2	7
<b>Faculty Committee on Student Life, 2006-12</b>		
2006-12	1	6
<b>Faculty Workload Committee, 1986-90 and undated</b>		
Minutes and Related Correspondence, 1989-90	1	7
Survey #1, 1989	1	8
Survey #2, 1990	1	9
Workload Study Notes and Data, 1986-89 and undated	1	10
<b>General Education Working Group, 1996-97</b>		
1996-97	1	17
<b>Intercollegiate Athletics Committee, 1971-74</b>		
1971 and 1974	1	11
<b>International and Domestic Programs Committee, 2005-12</b>		
2005-12	1	12
<b>Personnel Committee, 1971-74</b>		
1971-74	1	13
<b>Program Assessment and Development Committee, 2006-12</b>		
2006-12	1	14
<b>Public Events Committee, 1971-74</b>		
1971-72 and 1974	1	15
<b>Student Life Committee, 1973</b>		
1973	1	16
<b>Timetable Committee, 1989-96</b>		
Faculty Workload Surveys, 1989-90	2	1
Minutes and Related Correspondence, Spring 1990	2	2
Minutes and Related Correspondence, 1990-91	2	3
Proposals, 1990-91	2	4
Minutes and Proposals, 1996	2	5