

**Presidential Faculty/Student Collaboration and Publication Grant
Deadline Monday, February 20, 2017**

Please use this checklist and budget. Include with your completed application. For more information about Presidential Faculty/Student Collaboration and Publication grants, please see <https://gustavus.edu/kendallcenter/grant-opportunities/presidential-grant.php>.

FACULTY INFORMATION

Name: _____ Email: _____

Department: _____ Rank: _____

STUDENT INFORMATION

Name: _____ Email: _____

Major(s): _____ Graduation Year: _____

CHECKLIST

Project Details

- ☐ Brief description of the proposed project including its collaborative nature
- ☐ Clear statement of anticipated outcomes
- ☐ Likely placement for publication or performances
- ☐ Anticipated research completion date

Participant Details

- ☐ Names and brief biographies of all participants
- ☐ Explanation of how this project fits into the career of the faculty member
Note: Applications from faculty at all career stages are encouraged
- ☐ Explanation of how this project fits into the educational trajectory of the student
Note: Statement should be written by the student; include year of graduation; student eligibility is limited to full-time returning students

☐ **Presidential Budget Proposal Form**

- ☐ If successful, my proposal can be used as an example to assist future applications. Check to give permission. This decision will not influence the application evaluation.

Submit electronically as a PDF to cblaukat@gustavus.edu at the John S. Kendall Center for Engaged Learning.

Presidential Faculty/Student Collaboration Grant

Budget Information

Faculty Stipend (\$300 per week, up to \$3,000 for a maximum of 10 weeks)

Student Summer Stipend (\$400 per week, up to \$4,000 for a maximum of 10 weeks)

Student Summer Campus Housing (\$60 per week, for a maximum of 10 weeks)

Budget Maximum (\$8,100 for all categories)

| Item | | Amount |
|--|---|--------|
| Equipment (e.g., transcription machine, camera, cassette recorder – but not to include computer hardware) | | \$ |
| 1: | Cost: | |
| 2: | Cost: | |
| 3: | Cost: | |
| Materials (e.g., books, printing, software, lab supplies) | | \$ |
| 1: | Cost: | |
| 2: | Cost: | |
| 3: | Cost: | |
| Travel Costs (cannot include conference travel, see http://gustavus.edu/finance/travel.php for allowable travel expenses) | | \$ |
| Airfare: | | |
| Mileage: Number of miles____ @ \$0.54/mile | | |
| Lodging: | | |
| Meals: | | |
| Stipends & Housing | | \$ |
| Faculty Stipend | \$300 per week, up to \$3,000 for a maximum of 10 weeks | |
| Student Summer Stipend | \$400 per week, up to \$4,000 for a maximum of 10 weeks | |
| Student Summer Campus Housing | \$60 per week, up to 10 weeks | |
| Total Expenses | | \$ |
| | | |
| Amount Requested (Total Expenses + Requested Stipends + Housing) | | \$ |

Have you applied for, or received funding from, another source to help support this project? (If no, skip a, b, and c below.)

☐ Yes

☐ No

- a. Funding Source:
- b. Amount:
- c. Please explain how the Presidential grant will be used in addition to the other funding, and (if relevant), how the Presidential grant project would be impacted if external funding is not approved.