

2023 Presidential Faculty-Student Collaboration Grant Application

Application Deadline - 5 pm, February 20th, 2023.

Please direct inquiries about applications to Matt Rasmussen (mrasmuss@gustavus.edu) or Betsy Byers (bbyers@gustavus.edu).

*** Required**

1. Email *

Overview

Guidelines

Presidential Faculty-Student Collaboration Grants are available annually to support collaborative endeavors involving faculty and students.

The committee may or may not have representatives in your field, thus your proposal should be written for a broad audience.

*Grant monies may be used to support faculty summer stipends, summer compensation for students, student housing on campus, equipment, materials, transportation, etc.

*Applications will be accepted for stipends and project costs, and for stipends only.

*One faculty member cannot receive both the Research, Scholarship, and Creativity grant and the Presidential Faculty/Student Collaboration grant in the same year.

*Monies may also be used as matching funds for outside support awarded to the faculty member.

*Grant recipients conducting research with human subjects must receive IRB approval prior to disbursement of grant funds; grant recipients conducting animal research must receive IACUC approval prior to disbursement of grant funds.

*Applicants whose previous grant reports are past due will not be eligible to apply.

*Awards are made in the spring for the following academic year; project expenses must be incurred and reimbursed between June 1st and January 31st, although you are allowed to file a request for an extension past January 31st.

*Students are expected to present progress on grant projects at the 2023 Gustavus Fall Research Symposium.

Please see <https://gustavus.edu/kendallcenter/grant-opportunities/grant-examples.php> for examples of previously funded applications.

What does the Faculty Development Committee mean by "collaboration"?

Collaboration is understood to include in-depth faculty-mentored undergraduate scholarly or creative projects in any discipline. For the purposes of this grant, collaboration means the active involvement of the faculty member in the student's project. This might be a full-fledged faculty-student project partnership, a student project that is closely mentored by the faculty member, or a student's active and meaningful participation in an ongoing faculty research project. Successful proposals will clearly articulate an impact for the student and demonstrate a mentoring relationship between faculty and student that encourages scholarly/creative work in a collaborative manner and environment.

*Updated 2023

Criteria for selection

To distinguish among proposals that meet all criteria identified in the application, the committee looks for:

- evidence of exceptional merit
- compelling project design
- contextualization of your work within the field
- impact on student experience
- feasibility of project

The committee may or may not have representatives in your field, thus your proposal should be written for a broad audience. Priority will be given to quality proposals submitted by candidates who have not been funded through a Research, Scholarship & Creativity grant in the past two years and to applicants who are not requesting funding for extensions or continuations of projects previously funded by a Research, Scholarship & Creativity grant.

* Criteria for selection updated 2023

I. Personal Data

2. Faculty First Name *

3. Faculty Last Name *

4. Faculty Gustavus E-mail *

5. Faculty Campus Phone Number *

6. Rank/Status *

Mark only one oval.

- ☐ Visiting Faculty
- ☐ Continuing Instructor
- ☐ Assistant Professor
- ☐ Associate Professor
- ☐ Full Professor

7. Faculty Department(s) and/or Program(s) *

8. Administrative Assistant Name *

9. Student First Name *

10. Student Last Name *

11. Student Gustavus E-mail *

12. Student Major(s) *

13. Anticipated Graduation Year *

II. Information on Previous Grants & Permission to Share Proposal

To be completed by the faculty member applicant.

14. Have you previously received a Presidential Faculty/Student Collaboration Grant? *

Mark only one oval.

☐ Yes

☐ No

15. If you replied "yes" to the previous question, briefly describe your previous Presidential Faculty/Student Collaboration Grant project(s) and outcome(s).

16. If successful, my proposal can be used as an example to assist future faculty applications. This decision will not in any way influence the evaluation of my application. Click "Yes" to give permission. *

Mark only one oval.

☐ Yes

☐ No

17. Are you willing to be contacted about sharing the results of your grant project through faculty development opportunities.

Mark only one oval.

☐ Yes

☐ No

III. Participant Biographies

Please compose your answers offline and copy/paste into the appropriate text boxes. While answers inputted into this form should be available if you close the form and return in the same browser, we cannot guarantee that this function will work.

18. Brief biography of faculty participant and explanation of how this project fits into their career trajectory. Note: applications from faculty at all career stages are encouraged. *

Suggested Word Count (150-400)

19. Brief biography of student participant and explanation of how this project fits into their educational trajectory and their qualifications to engage in this project. Note: biography and explanation must be written by the student. *

Suggested Word Count (150-400) per student

IV. Project Information

Please compose your answers offline and copy/paste into the appropriate text boxes. While answers inputted into this form should be available if you close the form and return in the same browser, we cannot guarantee that this function will work.

20. A. Project description: Briefly describe the proposed project, its relationship to existing scholarship in the field, and the nature of the collaboration between faculty member and student. *

Suggested Word Count (300-700)

21. B. Project design: Please describe your project design and activities, including locations, staff, schedule of work, budget rationale, and anticipated project completion date. *

Suggested Word Count (350-750)

22. C. Desired project outcomes: What are the anticipated outcomes for this project? Where do you anticipate publishing, presenting, exhibiting, or otherwise disseminating this project? *

Suggested Word Count (200-350)

23. D. How will restrictions due to Covid-19 potentially affect your project? [This is not a criteria for selection of the grant.]

V. Budget

24. Download the Presidential Faculty/Student Collaboration budget form here: *

https://docs.google.com/spreadsheets/d/17KqullGfS_sqj20usvn-4sF-79ig7t2y/edit?usp=sharing&oid=112182018315831698800&rtpof=true&sd=true

Then upload the completed budget form by clicking "Add File" below.

Files submitted:

25. Provide a rationale/justification for your budget. *

Suggested Word Count (125-300)

VI. Additional Information

26. Have you applied for funding from another source to support this project but do not yet know the outcome of that application? *

Mark only one oval.

☐ Yes

☐ No

27. If you replied "yes" to the previous question, please 1) indicate the funding source(s) and amount requested, 2) explain how the Presidential grant funds will be used in addition to the other funding if received, and 3) explain how the Presidential grant project would be impacted if external funding is not received.

28. Have you received funding from another source to support this project? *

Mark only one oval.

☐ Yes

☐ No

29. If you replied "yes" to the previous question, please 1) indicate the funding source(s) and amount requested, and 2) explain how the Presidential grant funds will be used in addition to the other funding received.

30. If you apply for and receive funding for both the Presidential Faculty-Student Collaboration grant and the Research, Scholarship, and Creativity grant, which will you accept? Grant guidelines specify recipients can only accept funding for one of the grants in a year.

Mark only one oval.

- ☐ Presidential Faculty-Student Collaboration grant
- ☐ Research, Scholarship, and Creativity grant

31. If there are any additional materials that you think would be helpful to the committee in deciding upon your application, please upload them here.

Files submitted:

32. If there are any additional materials that you think would be helpful to the committee in deciding upon your application (e.g. links to Google Drive files), please include URLs here.

VII. Applicants' Signature

33. Signature *

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