



WELLBEING REWARDS PROGRAM

2018 Program Overview

Gustavus is piloting a Wellbeing Rewards Program in 2018 for employees with a Gustavus medical plan.

Employees may earn a maximum of \$150 contributed into their HRA or HSA account by utilizing the following services in 2018:

- \$50 for a Preventive Care exam
- \$50 for utilization of Gustavus Health Services (office visit or lab draw)
- \$50 for a Doctor on Demand visit

Monetary rewards will be submitted into an employee's HRA or HSA account based on each approved submission.

Services apply to either employee or dependents (spouse/partner/children) covered under the Gustavus medical plan.

How to Submit Claims

Email a completed submission letter and service documentation to wellbeingrewards@gustavus.edu or, send via campus mail to Nicole Goebel, Human Resources, Attn: Wellbeing Rewards. Email or call Nicole at x6310 with any questions.

Details for Submission

Please provide **one** of the following items to document each service:

- A signed note from your doctor/provider verifying a qualifying service
- A receipt of service, such as from Doctor on Demand
- A copy of the Explanation of Benefits form with service highlighted

Note: *Employee or covered partner/spouse/child are qualified to submit, but only one submission per category is accepted. Employee privacy is important. Please share only information verifying a qualifying service, no additional information is necessary.*

Frequency of Deposits

Submissions for each contribution period will be due **May 10, September 10, or December 19, 2018.**

Approved submissions and corresponding rewards will appear in accounts: June, October or December 2018.