

GUSTAVUS ADOLPHUS COLLEGE

# FALL 2020 OPENING PLAN



GUSTAVUS   
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During the COVID-19 pandemic, we are all called to commit to the safety, health, and wellbeing of every member of the Gustavus community. This year, we will rely on the Gustavus tradition of stepping up as a community to care for one another, to reduce the chance of a widespread outbreak on campus, and to protect those who are the most vulnerable among us. Participation by every member of our community will allow us to be together this year.

Gustavus aims to deliver its mission as a residential liberal arts college of recognized excellence while reducing the risk of transmission of COVID-19 within our community. Community is a core value and strength of Gustavus, and this year all students, faculty, and staff will need to act to keep themselves and the whole community safe.

The following is a summary of how Gusties will **ROAR - Respect Others, Act Responsibly**. The plans will continue to be modified as the COVID outbreak changes. We will continue to use evidence-based information from the Minnesota Department of Health and Centers for Disease Control and Prevention to inform the protocols and expected behaviors for all members of the Gustavus community.



# Gusties ROAR

RESPECT OTHERS, ACT RESPONSIBLY

# **GUSTIES ROAR PLEDGE**

## Respect Others, Act Responsibly

All members of the greater Gustavus community know that Gusties Shine.

This year, we will take it a step further. This year, **Gusties ROAR!** ROAR means “Respect Others, Act Responsibly.” The College has developed plans in accordance with Minnesota Department of Health and Centers for Disease Control and Prevention guidelines. The most important reminders are listed below. If you remember one thing, remember this: **Gusties ROAR!**

As a member of the Gustavus Adolphus College community, I will find ways to celebrate the Gustie spirit despite the challenges of COVID-19, and

**I pledge to ROAR by:**

- Maintaining a distance of six (6) feet from others both indoors and outdoors
- Wearing a face covering both indoors and outdoors
- Completing a daily COVID self-screening and reporting any COVID-19 symptoms/exposure
- Quarantining and isolating if I have symptoms, an exposure, or if I am diagnosed with COVID-19
- Limiting my close contacts
- Limiting unnecessary travel by remaining on campus/close to home
- Practicing good hand hygiene, sanitizing personal objects, and limiting sharing



# GUSTAVUS COVID-19 ICONS

Look for these icons on campus as a reminder of the most important safety measures.



Maintain a distance of six (6) feet from others both indoors and outdoors



Limit close contacts to stop the spread



Wear a face covering both indoors and outdoors



Limit unnecessary travel by remaining on campus/close to home



Complete a daily COVID self-screening and report any COVID-19 symptoms/exposure



Practice good hand hygiene



Quarantine and isolate if you have symptoms, an exposure to, or are diagnosed with COVID-19



Sanitize personal objects and limit sharing



## Gusties ROAR

RESPECT OTHERS, ACT RESPONSIBLY

# DAILY COVID SELF-SCREENING

Every day, all Gustavus students and employees are expected to complete the following COVID self-screening. This is a self-screening and does not need to be reported UNLESS “yes” is answered to any questions.

## COVID-19 SYMPTOMS

Are you currently experiencing any of the following symptoms that cannot be attributed to another health condition?

- Fever (100.4 F or higher) or feel feverish today
- Chills
- New cough
- Shortness of breath or difficulty breathing
- New sore throat
- New muscle aches
- New headache
- New loss of taste or smell

## COVID-19 RISK OF EXPOSURE

- In the past 14 days, have you been in close physical contact with someone who is diagnosed with COVID-19?

## COVID-19 DIAGNOSIS

- Have you tested positive for COVID-19 in the past 10 days?

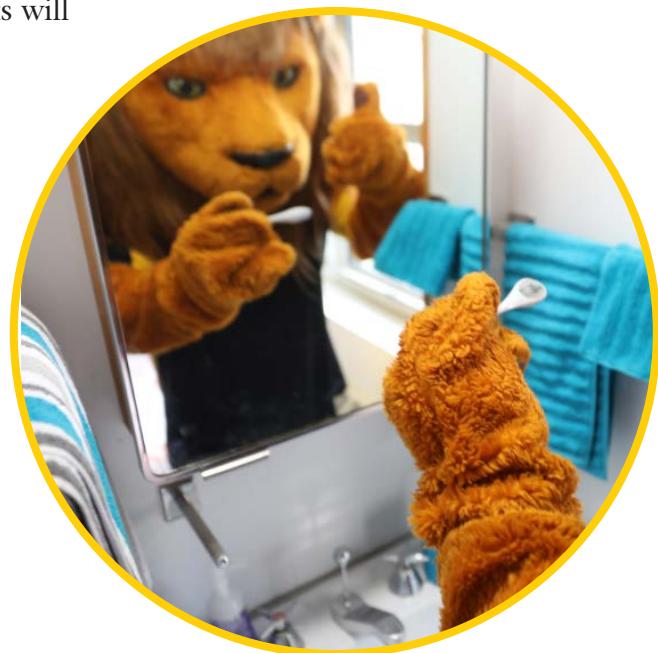
*If you have say YES to any of the above items, you should take the following steps:*

## REPORT SYMPTOMS/EXPOSURE AND STAY HOME

1. Physically isolate/quarantine yourself from other people (in your residence hall room or at home).
2. Complete the COVID-19 Self-Reporting Form found on the COVID website. The COVID-19 Self-Reporting Form will have a link to make an appointment with Gustavus Health Service to be tested or to indicate if you plan to be tested at a different location.
3. Completing the COVID-19 Self-Reporting Form will also notify the COVID response team, who will support you as we work through the steps necessary to address your health and the safety of our community.
4. Visit the Minnesota Department of Health website for more details about isolation/quarantine.
5. If you need immediate assistance for a health emergency, please contact your local healthcare provider or, if you are on campus, you can call Campus Safety 507-933-8888 for assistance.

# **COVID SYMPTOMS, TESTING, CONTACT TRACING, QUARANTINE AND ISOLATION**

- Students and employees experiencing symptoms or with a known COVID-19 exposure should stay home and report using the online reporting form found on the COVID website.
- Gustavus Health Service will test students and employees with COVID symptoms or who have had a known exposure.
- If the test result is positive, the Health Service provider will review strategies of care for COVID-19 as part of a case investigation and discuss isolation plans.
- All people who have spent 15 minutes within six (6) feet of a person who tested positive for COVID-19 within the last 48 hours must go into quarantine, regardless if they were wearing a mask.
- Gustavus will conduct contact tracing for contacts who are members of the Gustavus community (students, staff, faculty). Contacts not affiliated with Gustavus will be traced and contacted by the Minnesota Department of Health.
- People who have tested positive, been exposed, or have symptoms will need to stay in isolation/quarantine.
- People in isolation and quarantine need to take extreme care to not be in contact with others as they could transmit the COVID-19 infection.
- Students who need to quarantine or isolate may go home if they are able. If staying on campus, in most situations, students will need to move into spaces set aside for isolation and quarantine.
- Employees and students living off-campus are expected to go into isolation or quarantine in their own residence and will not be housed on campus.
- A COVID case manager will work with all students and employees who are in isolation and quarantine.



# MOVE IN & FALL SCHEDULE

## EARLY DROP OFF OF BELONGINGS

- All students are invited to sign up with Residential Life for a time to drop off their belongings from August 15-28.
- Students unable to bring in belongings will sign-up for a time the day before orientation to bring their belongings and move into their room.
- Students are limited to a maximum of two additional persons from their own household.
- There will not be a “move crew” of other helpers present to assist with move in.

**VOID**

## NEW STUDENT MOVE-IN (for students who cannot take part in early drop off)

August 29

August 30 from 8 a.m.–12:30 p.m. is arrival time for new students who previously dropped off belongings.

## NEW STUDENT ORIENTATION

New student orientation is August 30-September 1. A full schedule of activities is planned that will follow COVID safety expectations and provide opportunities for students to start building community. The full schedule will be available on the Campus Activities website.

## RETURNING STUDENT MOVE-IN

Returning students who were not able to drop off their belongings early will sign-up to move in August 29–September 1. Students who dropped off belongings early may return to stay on campus starting on Sunday, August 30–Tuesday, September 1. Returning students can arrive at their convenience, no appointment required. Students moving in during this time are also limited to a maximum of two move-in helpers.

## ACADEMIC SCHEDULE

**First Day of Class:** September 2

**Labor Day:** September 7

(classes will be held)

**Nobel Conference:** October 6  
(offered virtually)

**Fall Break:** October 19  
(students are encouraged not to leave campus)

**Mid-term Grades Due:** October 21

**Last Day of In-Person Classes:** November 24

**Thanksgiving Recess:** November 25–29

**Online Classes Begin:** November 30

**Last Day of Class:** December 8

**Reading Day:** December 9

**Final Exams:** December 10, 11, and 14

**Holiday Break:** December 15–January 3

**January Interim Experience Begins:**

January 4, 2021 (currently planned to be on campus)

**VOID**

## ACADEMICS

- Courses for fall will be a mix of in-person, hybrid, and online delivery to meet needs of students and faculty and still preserve the Gustavus academic experience.
- All faculty and students should be prepared to move to online teaching and learning at any point during the semester.
- A minimum of six (6) feet physical distancing is required at all times in the classroom.
- Face coverings should be worn at all times in the classroom.
- Signs will be provided to encourage physical distancing and direct traffic flow.
- Seating charts are encouraged for every class to assist with contact tracing.
- Shared equipment will be limited and sanitized between each use or gloves will be available.
- Library staff will provide contactless pick-up, scanning services, and promote access to the digital collections.
- All study away programs have been cancelled for fall 2020 and January 2021.

## RESIDENTIAL LIFE

- A student's residence hall room will be treated as "home" and face coverings are not required inside the room.
- Bed spacing must be maintained at six (6) feet.
- When outside of the student's residence hall room, distancing of six (6) feet should be maintained and face coverings should be worn.
- Students should do as much personal hygiene in their room and keep distance from others when using the bathroom.
- Shared spaces (lounge, computer lab, kitchen) will be open for use as long as six (6) feet distancing is maintained.
- Students will only have card access to their own building. Student visitation allowed with host (no off-campus visitors), face covering and six (6) feet physical distance expected at all times, hosts are expected to escort guests to common areas and restrooms, roommates will discuss room policy in their roommate agreement.



## DINING SERVICE

- Face coverings are required when individuals are in dining locations when not eating (Marketplace, Courtyard Cafe, STEAMery, and banquet rooms, including being worn while acquiring food.)
- Distancing should be maintained when standing in line as much as possible.
- Tables and chairs are reconfigured to reduce density.
- Self-serve food will be pre-packaged at the salad bar, soup, cold cereal, waffle area.
- Red/green signs on each table will indicate cleanliness for quick seating/cleaning.
- Staff will sanitize areas after each use.
- Staff will frequently disinfect high touch areas.
- Directional arrows will show one-way traffic through the dining areas.
- There will be a reduction of reusable plates/Gustie Ware/silverware/glassware/mugs for take-out meals.
- Catering requests for on-campus groups will be considered case-by-case.

## CAMPUS EVENTS & MEETINGS

- All student organizations and departments are encouraged to think creatively on how to host events and meetings online.
- Due to distancing restrictions, meeting and event spaces on campus will be limited.
- Events and meetings held face-to-face must ensure six (6) feet of distance between people is maintained at all times.
- All in-person events and meetings of more than 20 people must have an approved COVID safety plan.
- An event planning resource is being developed to assist groups in finding alternative ways to host events.
- Tabling in the Campus Center is not permitted. An online tabling format is being developed.
- All major College events for fall semester have moved to an online format including Homecoming, Family Weekend, Nobel Conference, St. Lucia Festival, and Christmas in Christ Chapel.



## ATHLETICS

- Most athletic facilities will prioritize usage to classes and in-season athletes with sign-up available for usage by other Gustavus students.
- Fitness equipment has been arranged to allow for distancing. Students will need to sign up in advance and sanitize equipment before and after use.
- Locker rooms are closed except for teams and students needing to change for class. Other users should come ready to work out and leave immediately following the workout.
- Intramural sports, student-led fitness classes, and employee wellness classes will be held in mostly virtual formats.
- Intercollegiate athletics will follow recommendations from the Minnesota Department of Health, NCAA, and MIAC. Coaches will reach out to student athletes with updates on fall pre-season, practice, and competition. Final decisions have not been made and are subject to change based on the evolving nature of the COVID outbreak.
- The College has not made a decision regarding club sports.
- If teams are competing at the opening of school, no off-campus spectators will be allowed at competitions. Current students will be allowed to attend games as long as six (6) feet distancing can be maintained.
- Every attempt will be made to livestream and archive on-campus home competitions.



## FINE ARTS

- Theatrical productions will allow for physical distancing during the production and performance.
- Dance productions will not involve direct contact between performers.
- Music ensembles will practice according to national guidelines and may be broken into smaller groups.
- Music practice rooms will be restricted to one person, with students using phones to record or stream if instructor feedback is needed.
- Art studios and work areas may use barriers or limit capacity.
- Every attempt will be made to virtually produce or livestream exhibitions and performances, or if live will follow COVID safety plans for performers and guests.
- Working spaces that are typically shared (studios, shops, storage lockers) will use distancing, scheduling, and training to create distance and limit numbers of persons accessing them at a given time.
- Equipment sharing will be minimized and any shared equipment will be sanitized between use.

## VISITORS

### (Alumni, Parents, Community, Prospective Students)

- For the safety of our campus and our visitors, only invited guests are welcome in Gustavus buildings at this time.
- All visitors must register using the Campus Visitor Registration form found on the COVID website.
- Visitors to campus are expected to follow all the same safety protocols as employees and students.
- Visitors should have a campus host. This host is responsible for educating the guest on COVID safety expectations
- The Gustavus admission office is open for both on-campus and virtual visits for prospective students.



## COVID SAFETY CARE PACKAGES

- Gustavus students will receive a COVID Safety Care Package when they move in. This is a gift of encouragement funded by donors (alumni, parents, and friends).
- Packaged in a Gustavus stadium-ready clear drawstring bag will be a supply of Gustavus face masks (two branded for Gustavus and three solid color), refillable hand sanitizer carabiner, and no-touch key ring.
- It will also include information on doing a daily health screening for symptoms, and other tips on ways Gusties will ROAR (Respect Others, Act Responsibly) to stay safe and keep our community safe.
- Students should bring their own digital thermometer. Supply shortages prohibited including these for all students.



## EMPLOYEE RETURN TO CAMPUS

- Offices should create a COVID work plan to account for Gustavus employees, student employees, and visitors/vendors that addresses the COVID safety expectations and any other office/department specific item. Office plans will need to be approved by the office supervisor and relevant Cabinet member prior to implementation.
- Scheduling of employees on campus should take place to allow the office to be open to students and other guests during the regular business hours of the College (8 a.m.–4:45 p.m. M–F).
- Gustavus Technology Services offers support for employees working remotely.
- The Human Resources Department has information specific for work options due to COVID-19.

More information about the College's COVID-19 response plans are available at [gustavus.edu/covid](http://gustavus.edu/covid).