**Name of User**

**Department**

**Starting date:**

**Ending date:**  (Ending date is needed for student accounts only.)

**Proposed Login name:** (8 character maximum)

**DataBase:**

**Security Classes:**

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

16.

17.

18.

19.

# AIS Use Only

Completed by: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Special Notes:

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Create AIX Account

Add to /etc/ftpuser

Set initial password

Create .profile

Create Devices record(s)

Set Security Classes

Test Login & change password

**Special requests:**

**Signature or e-mail completed form to** [**dmaas@gustavus.edu**](mailto:dmaas@gustavus.edu) **)**