** External Funding Project Idea Form**

**Please fill out if you are planning a curricular or programmatic project. Individual faculty research projects do NOT require this form.**

**Name:**

**Department:**

**Project title:**

1. **Please write a one- or two-paragraph description of the project.**

1. **Please describe the ways in which this project fits with the mission of the college.**

1. **Please explain the ways in which this project forwards work in your department and/or fits with the college’s Strategic Plan, if any.**

1. **Please explain how you plan to assess the project. How will you determine if it has been successful?**

1. **Does the project require any financial contribution (match or in-kind funds) from the college? If so, do you know how much?**

1. **What are your thoughts about the project once any external funds are spent (will the project be concluded, will the college need to invest in sustainability, etc.)?**

**Thank you. Please return this form to the Grants Office at least one month prior to submission deadline.**