

**FTS Advisory Board**  
**Friday, November 9, 2012 @ 2:30**  
**MEETING MINUTES**

1. Welcome (and treats). Thanks to everyone who was able to be there on Friday: Julie Johnson, Paula O'Loughlin, Eric Vrooman, Deborah Goodwin, Julie Gilbert, Kyle Chambers, and Megan Ruble.
2. Assessment
  - a. Kate and Megan discussed the work underway for in-depth assessment of the four "Greeter Mentor" sections and four control sections. This includes pre- and post-test surveys to measure student knowledge of campus resources and focus groups conducted by students from Kathi Tunheim's Organizational Behavior class. The group gave suggestions for changes to the post-test survey, and I have already made those changes. We discussed the incentive structure for Greeters participating in the Greeter Mentor program if we decide to extend/expand the program. One suggestion was for a more professionalized name (Mentoring Fellows, Mentoring Associates). Awarding course credit was also suggested, but Greeters reported that they were not interested in getting credit for the work.
  - b. The group discussed the student satisfaction survey and made several changes and suggestions regarding questions and working. I will work on revising the survey in light of those suggestions. We will also include a copy of the survey in FTS training this summer so that FTS faculty have an idea about what students will be asked about at the end of the semester.
3. Reapplication process: we didn't have a lot of time to spend on this, but the main point that came out from our brief discussion was that we should not create a "fast track" application for those who need to reapply. If the purpose of this process is to make sure that faculty trained before 2009 are aware of the changes to the program and are structuring their course appropriately, it makes no sense to make the reapplication process perfunctory. We also talked about revising the FTS application so that the writing questions are aligned with the WRITI proposal and so the application questions better reflect the guidelines for FTS. I will work on a draft of this.
4. Next meeting is scheduled for Friday, February 22 at 2:30, but I will likely need to reschedule this because I will be at a conference on the First Year Experience. Stay tuned for an alternate date.

Thanks again for all your helpful suggestions!

Respectfully submitted,  
Kate Knutson  
FTS Director