Gift-in-Kind Contribution Form
(Please print clearly and firmly)

Donor _____________________________________________________________________________

If Company, Contact Person ______________________ Web Site __________________________

Address ____________________________________________________________________________

City ________________________________________ State _____________ ZIP _____________

Phone ________________________________________ E-mail ________________________________

Donation ____________________________________________________________________________

____________________________________________________________________________________

Detailed Description of Item (brand, quantity, size, etc.) _______________________________________

____________________________________________________________________________________

Date of Expiration (if applicable) _________________________________________________________

Fair Market Value = $_____________ (IRS mandates this amount be published in all auction materials.)

Gustavus Adolphus College gratefully acknowledges your in-kind contribution. You are
couraged to consult with your tax advisor to determine the deductibility of your gift-in-kind
according to IRS regulations. It is the responsibility of the donor to substantiate the value for
his/her own tax purposes.

If you would like your gift-in-kind to be recorded internally with a dollar value, the following
documentation must be provided to Gustavus Adolphus College:

For gifts-in-kind with a fair market value of $5,000 or less – Attach documentation to establish the value of this gift-in-kind (e.g., a copy of either (1) the paid bill of sale, (2) the invoice and a copy of the check, or (3) the invoice and a copy of your personal credit card statement showing payment).

For gifts-in-kind with a fair market value of more than $5,000 – Attach a qualified appraisal as described in IRS regulations.

☐ I would like an invitation to “A Royal Affair”.

☐ I would like to receive other information from Gustavus (GLA newsletters, Quarterly)

Donor Signature: ________________________________ Date: ____________________

Gift-in-Kind Received by: ________________________ Date: ____________________