Staff Personnel Committee  
Gustavus Adolphus College  
Minutes of June 8, 2011

Representatives Present:
Andy Biedermann (Bookmark/Library/PO); Rick Dahn (Custodial); Mike Kolek (Custodial); Jeri Miller (Marketplace); Victor Cerritos (Marketplace); Nancy Petrich (Physical Plant); Lisa Octigan (Campus Safety)

Chair Mike Kolek called the meeting to order at 8:35 am.

Introducing Jeri to the group.

Approval of May meeting minutes – everyone received a copy.

Last month’s minutes approved.

Kirk Beyer’s report:
• Kirk was unable to attend.

Department Reports:
• Bookmark/Library/Post Office – nothing to report.
• Custodial –
  o Employee survey – there was a question about a smoking ban on campus. Majority of those who responded were in favor, was there anything further on that. Any initiative to do that?
    ▪ Probably just looking into it at this point – nothing has come down now.
    ▪ Discussion (they are grown ups; etc)
• Marketplace –
  o Summer programs beginning. Synod starting this weekend (Thursday).
• Physical Plant –
  o Campus drive roadwork completed – main entrance reopened.
  o NRL elevators – July 1st. Currently doing abatement.
  o Center for Servant Leadership phase 2 in progress now.
• Campus Safety –
  o Summer parking (not enforcing red, yellow, or green permit parking) currently through August 31st. Then grace period and ticketing begins first day of classes.
  o Won’t have final information about new parking lots until later in the summer.
• Academic/Administrative - no representatives present.

Old Business:
• GustieWare – are containers going to be put into the ResHalls before the school year begins?
  o Spend $12,000 year on what’s lost – looking for ways to get it returned so that can go down.
  o Haven’t heard any more about it; would like it collected.
  o Used batteries – containers in some of the halls by a student group.
  o Hard to know with containers in Halls who is doing it and who to contact to pick them up.
  o GustieWare has 2 goals; environment/ save money. One idea; ToGo box – pay 50 cents for the to-go box, would come back. GustieWare gets turned in with food/fungus in it. Explain what the goal is for GustieWare. Clean and put it back as soon as possible. In every building – container for collection.
      ▪ Deposit would be a good idea – anyone could return it; motivate people to pick up GustieWare they see.
      ▪ Put a bin by the cashier – convert to a check-in line to credit money back to student account.
      ▪ Jeri will check in to options for deposit system for GustieWare.
• Follow up on question of Custodial helping with Graduation –
  o They have weekend staff for custodial needs; that’s all that is offered for Custodial.
  o Shops, security already in place for set ups.
  o Would stay that way unless Warren asked for help from Chris/Custodial.

New Business:
• Lund Center – in the computer lab in office suite area (212); converting into 2 more offices. Going to move the computer lab down to one of the classrooms that was used as a research area in the past. Trying to make as many offices as they can in Lund.
• SPC Box: Nothing was in the box.
• Officer elections. Stay the same.

Announcements and Reminders:
   No meetings in July/August.

Call for Agenda Items for Next meeting:

Motion to adjourn & seconded 9:04am.

The first meeting of the 2011-2012 year will be Wednesday, September 14th in the 49'er room.
Address all suggestions, questions, and concerns to:

**Staff Personnel Committee (SPC)**  
PO Box A-19