Form for Applying for a Course Exemption

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Number: \_\_\_\_\_\_\_\_\_\_

Course Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This request is for:

 \_\_\_\_\_ a permanent exemption for this course

 \_\_\_\_\_ a one-time only exemption for this course for term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty who will teach this course:

Exemption Requested: (Please be specific, e.g. “I am requesting an exemption from the rule that a regularly scheduled semester course cannot be offered in the IEX term”)

Rationale:

Requested By:

Department Chair Approval:

Date:

*To apply for an exemption send this form to the Chair of the Curriculum Committee*