

**Staff Personnel Committee
Gustavus Adolphus College
Minutes of January 9, 2019**

Present	Area	Representative	Present	Area	Representative
x	Custodial	Jenny Graft	x	Dining Service	Traci Stofer
x	Custodial	Kari Hinden	x x	Dining Service	Mary Miller/ Mary Ann Felmlee
x	Office Support	Lisa Koppelman	x	Bookmark/Library/Print & Mail	Danielle Burger
x	Office Support	Jean Noren	x	Campus Safety	Angie Hanson
	Facilities	Dean Willaert		Human Resources	Nicole Goebel

Chair Jean Noren called the meeting to order at 8:34 am.

Approval of December's meeting minutes – everyone reviewed online.

Last month's minutes approved.

Human Resources report:

- Kathy Tunheim has accepted a new role at Gustavus as the Vice President for Mission, Strategy, and Innovation effective January 1, 2019.
- Taylor will be returning at the end of January.

Holiday Party Notes:

What went well:
Photo Booth
Prizes
Food
G3

Food Donations 130lbs of food + 3 hams and \$479.10 in cash

What didn't go well:

Drawing - There were a lot of names drawn of people that weren't there. Traci will check with Lisa Octigan to see how she has done it in years past.

Announcements and Reminders:

Motion to adjourn & seconded 9:40 am.

Next meeting Wednesday, February 13, 2019 in the Konferensrum room.

Wednesday, September 12, 2018

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, October 10, 2018

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, November 14, 2018

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, December 12, 2018

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, January 9, 2019

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, February 13, 2019

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, March 13, 2019

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, April 10, 2019

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

Wednesday, May 8, 2019

8:30 AM - 9:30 AM Staff Personnel Committee - Konferensrum (ICC 203A)

No meetings June, July, August



Address all suggestions, questions, and concerns to:

**Staff Personnel Committee (SPC)
PO Box B-36**
