Semester Internship Registration Form 2007–2008

This section to be completed by STUDENT

Name: ____________________________________________________
E-mail: ________________________________________@gustavus.edu
Phone: _________________________ Grad. Date: ______________
ID#: ___________________ Major:_____________________________
Dept. Code: _______
Supervisor Title: ____________________________________________
Check one: ❑ Fall Semester 07 ❑ Spring Semester 08 ❑ Summer 08
(Start date _______________ End date _______________)
❑ 10–12 hours per week / .5 or 1 credit ❑ 20 hours per week / 2 credits
❑ 35+ hours per week / 3 credits Enter # of credits ___________
Are you on any type of college probation at this time? ❑ Yes ❑ No
If this is an international internship see deadlines and signature
requirements below. *

Student and Site Supervisor: Together determine internship responsibilities, learning objectives and expectations below:

By signing this form, I certify that I have at least sophomore status, am in good standing with Gustavus, and accept the terms of
the Gustavus Honor Code.

Student’s Signature: ________________________________________
Date: _____________________________________________________

As a Site Supervisor you are asked to provide supervision, complete
a final evaluation and ensure a positive learning environment.
See website for complete details.

Site Supervisor’s Signature: _________________________________
Date: _____________________________________________________

This section to be completed by SITE SUPERVISOR

Organization: ______________________________________________
Address: __________________________________________________
City: _____________________________ St:_____ ZIP: ___________
Supervisor Name: ___________________________________________
E-mail: ________________________________________@gustavus.edu
Phone: _________________________ Fax: _______________
Gustavus alum? ❑ Yes ❑ No
Compensated position? ❑ Yes ❑ No If yes, Wage $ ___________
Will this opportunity be offered in the future? ❑ Yes ❑ No
Application method(s)? (check all that apply)
❑ Interview ❑ Résumé ❑ Cover Letter ❑ Application ❑ Other
INTERNSHIP REGISTRATION DEADLINES

Domestic                      * International

Fall 07:  Sept. 11, 2007  Mar. 1, 2007

Return this form to: Brian Koeneman
Gustavus Adolphus College
800 West College Avenue
St. Peter, MN 56082
Fax 507/933-6277
koeneman@gustavus.edu

* Required Int’l. Ed. Signature: ________________________________

Career Center Approval: _________ Date: ____________