

Congratulations on making your decision to attend Gustavus. The transition to Gustavus requires much preparation by both you and us. Use the check boxes below and the online Gustavus Enrollment Checklist to track mailings, submit forms, and to meet deadlines as we get ready for **Move-In Day!**

We welcome your questions and encourage you to contact the appropriate people as listed.

ACTIVATE YOUR GUSTAVUS USER ACCOUNT

In order to request housing, register for classes, and see other important enrollment details, **you must first activate your Gustavus User Account.** Go to gustavus.edu/activate to activate your account. Activation will take less than 10 minutes.

GUSTAVUS ENROLLMENT CHECKLIST

After you activate your Gustavus User Account, go to the **Gustavus Enrollment Checklist** at gustavus.edu/firstyear/checklist. You will use the Enrollment Checklist to request housing, choose a class registration date, and keep track of other important details prior to arriving at Gustavus.

Please activate your **Gustavus User Account** and get started on the **Gustavus Enrollment Checklist** today!

ACTIVATE YOUR WEBADVISOR ACCOUNT

- *WebAdvisor Login—see Financial Aid award
Technology Services | helpline@gustavus.edu | 507-933-6111

WELCOME PACKET - MAILED AFTER DEPOSIT

- Gustie Gear-Up! Registration Invitation** Submit online by 6/3
Center for Academic Resources and Enhancement (CARE)
cinde@gustavus.edu | 507-933-7228
- *Housing Preference Submit online by 6/3
Residential Life | reslife@gustavus.edu | 507-933-7529

REGISTRATION PACKET - MAILED 5/13

- Preparing for Registration** Bring to Registration Appointment
CARE | cinde@gustavus.edu | 507-933-7228
- Curriculum Preference Form & First-Term Seminar Selection** Submit online 6/3
CARE | cinde@gustavus.edu | 507-933-7228
- Advising & Registration Manual** Bring to Registration Appointment
gustavus.edu/care/firstyearregistration.php

BILLING DOCUMENTS

- | | |
|-----------------|--|
| Mailed 6/3 | <ul style="list-style-type: none"> <input type="checkbox"/> *Registration Deposit Request Letter Due 6/30
Student Accounts studentaccts@gustavus.edu 507-933-7502/6244 <input type="checkbox"/> *Statement of Financial Responsibility
Student Accounts studentaccts@gustavus.edu 507-933-7502/6244 |
| Mailed Late May | <ul style="list-style-type: none"> <input type="checkbox"/> Monthly Payment Plan Enrollment Form Due 8/30
Tuition Management Systems studentaccts@gustavus.edu 507-933-7502/6244 |
| Mailed 7/31 | <ul style="list-style-type: none"> <input type="checkbox"/> Student Account Statement Due 8/30
Student Accounts studentaccts@gustavus.edu 507-933-7502/6244 |
| Mailed in June | <ul style="list-style-type: none"> <input type="checkbox"/> Refund Policy and Withdrawal Information Due 8/30
Grad Guard sorth@gustavus.edu 507-933-7502 |

*Log into WebAdvisor to track if these forms have been received.