Congratulations on making your decision to attend Gustavus. The transition to Gustavus requires much preparation by both you and us. Use the check boxes below and the online Gustavus Enrollment Checklist to track mailings, submit forms, and to meet deadlines as we get ready for Move-In Day!

We welcome your questions and encourage you to contact the appropriate people as listed.

**ACTIVATE YOUR GUSTAVUS USER ACCOUNT**

In order to request housing, register for classes, and see other important enrollment details, **you must first activate your Gustavus User Account**. Go to gustavus.edu/activate to activate your account. Activation will take less than 10 minutes.

**GUSTAVUS ENROLLMENT CHECKLIST**

After you activate your Gustavus User Account, go to the Gustavus Enrollment Checklist at gustavus.edu/firstyear/checklist. You will use the Enrollment Checklist to request housing, choose a class registration date, and keep track of other important details prior to arriving at Gustavus. Please activate your Gustavus User Account and get started on the Gustavus Enrollment Checklist today!

**ACTIVATE YOUR WEBADVISOR ACCOUNT**

- *WebAdvisor Login—see Financial Aid award
  Technology Services  |  helpline@gustavus.edu  |  507-933-6111

**WELCOME PACKET - MAILED AFTER DEPOSIT**

- Gustie Gear-Up! Registration Invitation
  Center for Academic Resources and Enhancement (CARE)  
  cinde@gustavus.edu  |  507-933-7228

- *Housing Preference
  Residential Life  |  reslife@gustavus.edu  |  507-933-7529

**REGISTRATION PACKET - MAILED 5/13**

- Preparing for Registration
  CARE  |  cinde@gustavus.edu  |  507-933-7228

- Curriculum Preference Form & First-Term Seminar Selection
  CARE  |  cinde@gustavus.edu  |  507-933-7228

- Advising & Registration Manual
  gustavus.edu/care/firstyearregistration.php

**BILLING DOCUMENTS**

- *Registration Deposit Request Letter
  Due 6/30
  Student Accounts  |  studentaccts@gustavus.edu  |  507-933-7502/6244

- *Statement of Financial Responsibility
  Due 8/30
  Student Accounts  |  studentaccts@gustavus.edu  |  507-933-7502/6244

- Monthly Payment Plan Enrollment Form
  Due 8/30
  Tuition Management Systems  |  studentaccts@gustavus.edu  |  507-933-7502/6244

- Student Account Statement
  Due 8/30
  Student Accounts  |  studentaccts@gustavus.edu  |  507-933-7502/6244

- Refund Policy and Withdrawal Information
  Due 8/30
  Grad Guard  |  sorth@gustavus.edu  |  507-933-7502

*Log into WebAdvisor to track if these forms have been received.