

Submitting Registration Preferences

Deadline: Submit online by January 1

CONGRATULATIONS on choosing Gustavus!

It's time to submit your registration preferences so that we can get you registered for your first semester of classes at Gustavus. You may also view this document online at gustavus.edu/asc/transferstudent.php.

Follow the checklist below:

- 1.** Complete the Registration Preference form by **January 1 (or as soon as possible after paying your enrollment deposit)**

The **Registration Preference** form is available on your online [Gustavus Enrollment Checklist](#). Complete the form to describe your academic plans, interests, and background, and to tell us your intended major.

The information you provide will be used by a Gustavus advisor to create your class schedule. After we create and give you access to your schedule, you will have the opportunity to speak with an advisor about possible adjustments.

Gustavus graduation requirements can be found in the academic catalog under [Requirements for Graduation](#).

- 2.** Take appropriate placement exams by **January 1 (or as soon as possible after paying your enrollment deposit)**

Complete a [Calculus Placement Exam](#) (if necessary).

Some students need to take a calculus placement exam before class registration. See the online Enrollment Checklist for details.

Complete a [Chemistry Placement Exam](#) (if necessary).

Some students need to take a chemistry placement exam before class registration. See the online Enrollment Checklist for details.

- 3.** Submit all official high school and college transcripts and official AP/IB test scores directly to Gustavus **as soon as possible**

If you have earned any AP, IB, CIS, PSEO, or other college credits, you must request that the official scores and/or official transcripts be sent to Gustavus from the institution that granted the credit.

It is not enough that these classes are listed on your high school transcript.* To receive credit at Gustavus, you must send official scores and transcripts.

Transcripts may be sent electronically to the Gustavus Admission Office (admission@gustavus.edu) or Registrar's Office (registrar@gustavus.edu).

If mailed, please use the address:
800 W. College Ave
Saint Peter, MN 56082.

*Please remember to have your **final high school transcript** sent to Gustavus, too.