



How to Take Notes



Before Class

- Review your notes from the previous class and complete all assigned readings and homework.
- Be sure to bring all note-taking materials (pen and paper) to class with you.

In Class

- Be attentive.
- Write quickly and abbreviate when necessary.
- Write down any questions and clarifications that you may need answered later.
- Try various note-taking methods.

After Class

- Review your notes within 48 hours in order to reflect the material.
- Rewrite your notes in a way that appear clear and organized to you.
- Check with your professor if you have any questions or concerns regarding the material.