

Honors in History-Literature Program Checklist

SOPHOMORE YEAR

- _____ Discuss your interest with your advisor, the administrator of the area of your project, or faculty member you think might work with you.
- _____ Discuss your interest as part of your Sophomore Review interview.
- _____ Achieve the GPA requirements for entry into the Honors Program; a 3.25 cumulative GPA and a 3.50 GPA in music courses are required for entrance.
- _____ Select three music courses that will support your personalized course of study.

JUNIOR YEAR

- _____ Have a copy of your degree audit sent to your advisor. That person and the Chair of the Department will determine whether your GPA meets the requirements for entry into the Honors Program.
- _____ Your Honors Committee consists of three, or in some cases, four faculty members who will contribute to every stage of your progress during the next two years. Members include your advisor, the administrator of the area of your project, and one (of in the case of duplication of the advisor and administrator, two) other faculty member(s) selected following consultation with you.
- _____ Complete your Declaration of Intent for Departmental Honors in Music on the *Departmental Honors Program Form*. The Department of Music will approve your candidacy as an Honors student.
- _____ Work to complete required courses as appropriate.
- _____ Complete the junior year project: submit a semester report from MUS 374, MUS 375, MUS 102, or other appropriate history-literature course. The committee members will assess the project following the *Honors in History-Literature Junior Project Evaluation Form*.
- _____ Update your Honors Program application by having your committee initial the Junior Project evaluation portion of the *Departmental Honors Program Form*. The form should be returned to the Chair of the Department's office.

SENIOR YEAR

- _____ Maintain the required GPAs for the Honors Program.
- _____ Complete required courses as appropriate.
- _____ Register for MUS 397 (Honors Project).
- _____ Work with your committee to complete the project successfully. Evaluation is based on content, format, and initiative. The committee members assess this project on the *Honors in History-Literature Senior Project Evaluation Form*.
- _____ Arrange for the public presentation and video recording of your project with your committee and Chair of the Department.
- _____ A first draft of the project is required for evaluation by the committee on Monday of Week 12 of the semester.
- _____ Update your Honors Program application by having your committee initial the Senior Project evaluation portion of the *Departmental Honors Program Form*. The form should be returned to the Chair of the Department's office.
- _____ The deadline for completion of all Honors Program requirements is the last day of classes in either Fall or Spring semesters.
- _____ The Department of Music will approve you and recognize you as having earned Honors in Music.
- _____ Revise the final draft of the project and submit it and the video recording for departmental archives.