

Electronic Portfolio Assignment

Your instructors will review the guidelines for developing the electronic portfolio that is a graduation requirement for majors in Physical Education and/or Health Education. Review the [Senior Portfolio Guidelines](#) document for details regarding what the portfolio must contain and the oral defense spring of your senior year or when you student teach.

You will use Google.Sites to create your ePortfolio since this application is free and can be edited from any computer with internet access. Even after you graduate, you will be able to edit/modify your portfolio throughout your career. You will learn in class how to develop a portfolio using Google.Sites and will add assignments completed in this course and other courses you take for your two majors.

Your Home Page

As you review these directions and work on your portfolio, you may wish to review the two sample portfolios linked on HES 237 Moodle site to better help you conceptualize the task. It would of course be a violation of the Honor Code to replicate anything from these examples.

The homepage for your electronic portfolio welcomes the visitor. "Welcome to the Electronic Portfolio of _____." (You should use your formal first name; for example Bobby would use Robert.)

You will include an introductory paragraph explaining what the visitor will find in your ePortfolio, why you created it (showcase knowledge and skills, show that you have met AAHE, NASPE, and MN Board of Teaching standards, etc.) and contact information such as name, mailing address, and email address. An educational quote of professional and personal significance, your photo, and a professional background will be included to create a homepage that is attractive and inviting. FLAWLESS editing is critical so work hard on this page!

Your common navigation bar will include the following links: Home, Majors, Standards and Artifacts, About Me, Resume, AAHE/NASPE Standards, Senior Portfolio Guidelines and HES 237.

HOMEPAGE

Link 1. Home

This link will take the visitor back to your Home Page and should be included on your navigation bar.

Link 2. Majors

Create a link to the Majors page, which has two columns, one for Health Education and one for Physical Education. As an option, most majors also have a third section, Coaching Minor. If you are a Health Education and Health Fitness major, use those as columns or sections within the Majors page. This document explains criteria for the [Majors Page](#) and what must be included.

Link 3. Standards and Artifacts

To prepare for teacher licensure, each student who completes the Education program at

Gustavus must show evidence that he or she has mastered the Ten Standards for Effective Practice mandated by the Minnesota Board of Teaching. You will learn more about these standards when you complete EDU 399. In addition to meeting the Standards for Effective Practice, PEH majors must also show mastery of the standards for PE majors created by [NASPE](#) and the standards for Health Education majors created by [AAHE](#). The standards and artifacts page will therefore include a table that contains three sections of standards with spaces for Artifacts and Description/Reflection/Rationales. (For double majors in Health Education without Teaching Licensure and Health Fitness, this table will only have the introductory paragraph and a table with one section for AAHE.)

For a detailed description of this page and what must be included, review the [Standards and Artifacts](#) Page Criteria.

Link 4. About Me

You will create a link entitled About Me on the main page of your ePortfolio. Your About Me page will show your creativity. You might make an iMovie about YOU (you will learn how to use iMovie in this class), or you might choose to structure your About Me page in some other way. For minimum expectations regarding the [About Me](#) page, review the guidelines.

Link 5. Professional Resume

This link on your homepage takes the visitor to a .pdf copy of your professional resume that will be developed in HES 397, Senior Seminar in Health Education.

Link 6: [Senior Portfolio Guidelines-2011-2012](#)

This link will allow visitors to view the criteria for the ePortfolio.

REMEMBER: Include a **Navigation Bar** on each page. The nav bar includes all of the above links.

RUBRIC - EVALUATION OF THE OVERALL PORTFOLIO

Each individual assignment such as WebQuest or Newsletter is graded individually, as is each page (Majors, About Me, Standards and Artifacts). The entire portfolio is then evaluated at the end of the semester. Grading is based on how well you address comments on assignments, and quality of final editing and writing.

Writing and Editing - no spelling errors; written clearly and concisely using only professional language	20 points
Content - all required elements are included; final draft format; all instructor recommendations addressed based on feedback we provided; language appropriate for professional audience	25 points
Design - uses a wide variety of format options including tables, lists, quotes, graphics; layout is varied using fonts, color, background color and texture, and white space is used effectively; a consistent and professional layout and format is used	20 points
Navigation - all links work; required navigation bar component is used on all pages	15 points
Total Points Possible for Layout and Design	80 points