

GUSTAVUS

GUSTAVUS ADOLPHUS COLLEGE

Gift-in-Kind Contribution Form

(Please print clearly and firmly)

Donor _____

If Company, Contact Person _____ Web Site _____

Address _____

City _____ State _____ ZIP _____

Phone _____ E-mail _____

Donation _____

Detailed Description of Item (brand, quantity, size, etc.) _____

Date of Expiration (if applicable) _____

Fair Market Value = \$ _____ (IRS mandates this amount be published in all auction materials.)

Gustavus Adolphus College gratefully acknowledges your in-kind contribution. You are encouraged to consult with your tax advisor to determine the deductibility of your gift-in-kind according to IRS regulations. It is the responsibility of the donor to substantiate the value for his/her own tax purposes.

If you would like your gift-in-kind to be recorded internally with a dollar value, the following documentation must be provided to Gustavus Adolphus College:

For gifts-in-kind with a fair market value of \$5,000 or less – Attach documentation to establish the value of this gift-in-kind (e.g., a copy of either (1) the paid bill of sale, (2) the invoice and a copy of the check, or (3) the invoice and a copy of your personal credit card statement showing payment).

For gifts-in-kind with a fair market value of more than \$5,000 – Attach a qualified appraisal as described in IRS regulations.

I would like an invitation to “A Royal Affair”.

I would like to receive other information from Gustavus (GLA newsletters, Quarterly)

Donor Signature: _____

Date: _____

Gift-in-Kind Received by: _____

Date: _____



Gustavus Library Associates
800 West College Avenue • St. Peter, MN 56082-1498
Telephone: (507) 933-7550
www.gustavus.edu